

APPLICATION FOR RENTAL DWELLING LICENSE

NEW LICENSE ___ RENEWAL LICENSE ___

Address: City, State, and Zip: E-mail: AGENT/EMERGENCY CONTACT INFORMATION (If different from owner) Company: Contact Person: Address: City, State, and Zip: E-mail:	Townhouse Duplex Apartment Number of units Fees: \$73 for 1 or 2 units	600 TOWN CENTER PARKWAY LINO LAKES MN 55014-1182 PHONE: (651) 982-2420 FAX: (651) 982-2499	(Office use only) Received Initials/date License Number:
Townhouse Duplex Apartment Number of units Fees: \$73 for 1 or 2 units	Townhouse Duplex Apartment Number of units Fees: \$73 for 1 or 2 units		
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\$73 + \$15 per unit for 3 or more units Fees may be reduced by participating in the STAR program MAKE CHECKS PAYABLE TO: THE CITY OF LINO LAKES Each address must have a separate application. OWNER INFORMATION Owner's Full Name Phone number Address: City, State, and Zip: C-mail: AGENT/EMERGENCY CONTACT INFORMATION (If different from owner) Company: Phone number Contact Person: Phone number Address: City, State, and Zip: City, State, and Zip: Companie: Phone number Contact Person: Phone number	\$73 + \$15 per unit for 3 or more units Fees may be reduced by participating in the STAR program MAKE CHECKS PAYABLE TO: THE CITY OF LINO LAKES Each address must have a separate application. OWNER INFORMATION Owner's Full Name Phone number Address: City, State, and Zip:	Townhouse Duplex	
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City, State, and Zip:	City, State, and Zip:	Contact Person:	Phone number
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f the rental dwelling is being sold on a contract for deed, list the names and address of all vendee	f the rental dwelling is being sold on a contract for deed, list the names and address of all vendees:	-mail:	
the rental dwelling is being sold on a contract for deed, list the names and address of an vender	the remainder dwenning is being sold on a contract for deed, list the names and address of an vendees.	f the rental dwelling is being sold on a cont	ract for deed list the names and address of all vendees
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Notice to applicants:

- A. You must notify us <u>in writing</u> within five business days of any transfer of legal control and/or of any change of information in this application.
- B. Copies of the Lino Lakes Housing Maintenance Code are available from the city or available on the web site (https://linolakes.us/). Owners, agents, and managers should be familiar with its provisions.

If this is a multi-building complex, complete the following:	
Number of buildings in the complex:	
Number of units in each building:	
Total number of Occupants:	
Number of toilet and bath facilities shared by the occupants of two or mo	ore units:
Height of the multiple dwelling in stories: Construction of the exterior of the building:	
Construction of the exterior of the building:	
Total floor area of the building:	
Total floor area of the building: Total area provided on premises for off-street parking:	
An inspection of your rental property is required before a lissued. Upon receipt and approval of the application, you we schedule an inspection.	
The undersigned hereby applies for a Rental Dwelling License as require ordinance; acknowledges that the provisions of the Housing Maintenance 1009, have been reviewed; and attests that the subject premises will be a maintained according to the requirements contained therein, or be subject sanctions and penalties. The undersigned further agrees that the subject inspected by the city Enforcement Officer as provided in Section 1009.0 The applicant further certifies that all statements in this application are to the City of Lino Lakes to investigate any or all statements contained here also acknowledges that the misrepresentation or the omission of facts can cause for the suspension or revocation of the license.	pe Code, Chapter operated and ct to applicable premises may be of the ordinance. rue and authorizes ein. The applicant
Owner's Signature	Date

RENEWAL OF RENTAL DWELLING LICENSE IS REQUIRED EACH YEAR AND MUST BE SUBMITTED FORTY-FIVE DAYS PRIOR TO EXPIRATION OF CURRENT LICENSE. FAILURE TO DO SO WILL RESULT IN AN ADDITIONAL FEE EQUAL TO 100% OF THE LICENSE FEE.



Participating in the STAR Program is free and can mean reduced license fees for property owners.

Please check and sign off on the level of participation your property will meet.
You must check at least one box.

PR	OPERTY ADDRESS:
	Non-STAR Program: Property violations will not be discounted; license fees will not be discounted. Property will not qualify for discounts on seasonal banners.
	I elect not to participate in the STAR Program at the above listed property. Signature: Date:
	 STAR - Level C: I agree to utilize a Crime Free Housing lease addendum or equivalent I will provide the City a copy of rental criteria regarding persons with criminal backgrounds I will provide a copy of Third Party Background Check procedures for tenants to the city upon request I will provide a copy of Third Party Background Check procedures for employees/managers to the city upon request I agree to allow the City of Lino Lakes to be involved in evictions of tenants that become a nuisance to the property (please initial:) I agree to allow the City of Lino Lakes to enforce traffic laws upon my property (please initial:)
	I agree to the above conditions, and understand that failure to comply with any of these conditions will result in non-STAR level penalties to be assessed against the above listed property.
The	Signature:Date:Date:Date:Date:Date:Date:Date:Date:Date:Date:Date:Date:Date:Date:
	 STAR - Level B: Achieve Level C and add the following: I will host an annual National Night Out party I or my staff will attend 25% of Multi-housing Coalition and STAR meetings I will provide the City copies of HUD and/or Insurance Inspection Reports I will have property managers attend City Crime Free Multi-Housing training I agree to the above conditions, and understand that failure to comply with any of these conditions will result in
	STAR Level C penalties to be assessed against the above listed property.
	Signature:Date:
The	license fee will be reduced by 50% at Level B
Th	STAR - Level A: Achieve Level B and add two of the following (please check the two you intend to achieve) □ 50% attendance at Multi-housing Coalition and STAR meetings □ Property Manager training greater than 10 hours/year by MMHA or equivalent as approved by the City and STAR participants □ Property managers certified by MMHA or as approved by the City and STAR participants □ Multi-Housing Crime Free Certification by the City the license fee will be reduced by 75% at Level A
	I agree to the above conditions, and understand that failure to comply with any of these conditions will result in STAR Level B penalties to be assessed against the above listed property.
	Signature: Date:
	Approval by Police Department: