

1 st Reading: September 8, 2025	Website Notice: September 23, 2025
2 nd Reading: September 22, 2025	Publication: September 30, 2025
Adoption: September 22, 2025	Effective: October 30, 2025

**CITY OF LINO LAKES
ORDINANCE NO. 16-25**

AMENDING CHAPTER 202, COUNCIL AND COMMISSION PROCEDURES

The Council of Lino Lakes ordains:

Section 1. That Chapter 202, Council and Commission Procedures, of the Lino Lakes Code of Ordinances, be amended to read as follows:

SECTION 202.04 ORDER OF BUSINESS.

At the hour appointed for meeting, the members shall be called to order by the Mayor, and in his or her absence by the Acting Mayor, and in the absence of both, by the City Clerk. The City Clerk shall call the roll, note the absentees and announce whether a quorum is present. In the absence of the City Clerk, the Mayor shall appoint a secretary pro-tem. Upon the appearance of a quorum the Council shall proceed to business, which shall be conducted in the following order:

- ~~—(1) Call to order;~~
- ~~—(2) Roll call;~~
- ~~—(3) Pledge of allegiance;~~
- ~~—(4) Public comment;~~
- ~~—(5) Setting the agenda;~~
- ~~—(6) Presentations of petitions, memorials and demonstrations;~~
- ~~—(7) Approval of minutes of previous meetings;~~
- ~~—(8) Consent agenda;~~
- ~~—(9) Reports of city officers and motions, resolutions and reading of ordinances;~~
- ~~—(10) Unfinished business;~~
- ~~—(11) New business;~~
- ~~—(12) Notices and communications; and~~
- ~~—(13) Adjournment.~~

- (1) Call to Order
- (2) Roll Call
- (3) Setting the Agenda
- (4) Pledge of Allegiance
- (5) Special Presentations
- (6) Public Comment
- (7) Consent Agenda
 - a. Approval of Minutes of Previous Meetings
- (8) Department Reports
- (9) Unfinished Business
- (10) New Business
- (11) Notices and Communications
- (12) Adjournment

SECTION 202.17 PETITIONS.

Petitions ~~and other papers~~ addressed to the Council shall be read by the City Clerk upon presentation of the same to the Council. Other papers addressed to the Council and written materials submitted for the record or information of the City Council will be processed in accordance with the Rules of Decorum adopted by the City Council.

SECTION 202.20 AMENDMENT OF RULES.

These rules, or any of them, may be temporarily suspended by consent of a majority of all Council members and shall not be repealed, altered or amended, unless by concurrence of a majority of the whole Council, ~~and upon notice given at some preceding meeting.~~

Section 2. Effective Date. This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter.

Adopted by the Lino Lakes City Council on this 22nd day of September, 2025.


Rob Rafferty, Mayor

ATTEST:


Roberta Colotti, CMC
City Clerk