

Community Development Administrative Permit Application

Property Add	lress:								
Check one to	indicate purpos	e of applicat	tion:						
□ Perso	sonal Wireless Service Antenna				□ E	Essential Services			
☐ Temporary Structures compliant with City Code Section 1007.071					Accessory Outdoor Dining or Seating Facility* *Met Council SAC Determination and applicable fees required.				
☐ Oper	☐ Open Air Market or Transient Merchant*					□ Other			
applicable pr permits must be conducted	covisions of the comply with the or located on si	City Ordin e requirement	ances and	d curre at use a	ent admini as establis	istrative p hed by the	roced	and fully understand the ures. All administrative ing Ordinance, and must	
Applicant Name:						DI			
Signature:						Phone:			
Address: City:		State:	<u> </u>	Zip:	<u> </u>	Cell: Fax:			
E-mail:		State.		z.ip.		Tax.			
Property (Dwner Name (it	f different t	han annl	icant)	•				
Signature:	Property Owner Name (if different than applicant)					Phone:			
Address:						Cell:			
City:		State:		Zip:		Fax:			
E-mail:						1			
Permit Fee:	\$73 *An Admin	istrative Peri	mit fee is n	ıot requ	uired if a lic	cense is iss	ued for	r the use by the City Clerk.	
			CIT	Y STAFI	F USE ONLY				
APPLICATI	ION RECEIVED							APPLICATION APPROVED	
APPLICATION NUMBER:									
		APPROVED BY	Y						



Community Development Administrative Permit Application

Per City Code Section 1007.019 Administrative Permits and Approval:

- (2) Submittal Requirements. An application for an administrative permit or approval shall be filed with the Zoning Administrator and shall be accompanied with the following information:
- (a) The applicant shall include as part of the application, the applicable submission information as identified in City Code Section 1007.020 Site and Building Plan Review. The Zoning Administrator may waive submission information not deemed necessary for the administrative review.
- (b) A concise statement describing the proposed use, event or activity, including the purpose, type of merchandise involved, dates and times of operation, number of employees involved, provisions for on-site security, provisions for on-site parking, and other pertinent information required by the Zoning Administrator to fully evaluate the application.