

2024 ANNUAL BUDGET

Adopted December 11, 2023



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Officials

		<u>Term Expires</u>
Mayor:	Rob Rafferty	12/31/2025
Council Members:	Tony Cavegn	12/31/2025
	Chris Lyden	12/31/2027
	Michael Ruhland	12/31/2027
	Dale Stoesz	12/31/2025
City Administrator:	Sarah Cotton	Appointed
Directors:		
Community Development	Michael Grochala	Appointed
Finance	Hannah Lynch	Appointed
Public Safety	John Swenson	Appointed
Public Services	Richard DeGardner	Appointed

**CITY OF LINO LAKES
RESOLUTION NO. 23-131**

ADOPTING THE FINAL 2024 BUDGET AND TAX LEVY

WHEREAS, the City of Lino Lakes has developed a 2024 budget and resulting tax levy for taxes payable 2024, and

WHEREAS, after holding budget work sessions, the City Council adopted a preliminary 2024 budget and tax levy on September 25, 2023, and certified such levy to the County Auditor, and

WHEREAS, the City Council has continued to meet and refine the 2024 budget and tax levy, and

WHEREAS, Minnesota State Statutes require the final adopted tax levy be certified to the County Auditor on or before five working days after December 20.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that \$14,120,928 be levied and spread for taxes payable 2024. The amount levied is for the following purposes:

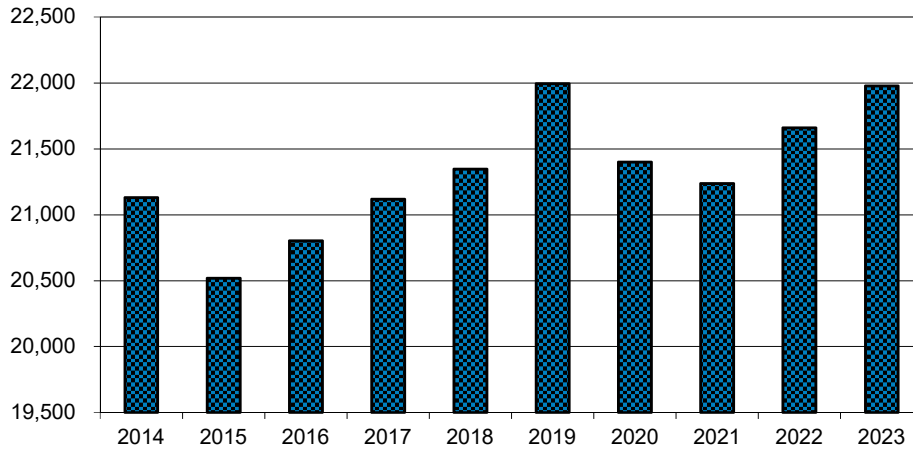
<u>Operating Levy</u>	<u>\$ 12,833,204</u>
<u>Debt Levy</u>	
G.O. Bond 2015A	274,589
EDA Lease Revenue Bond 2015	319,765
G.O. Bond 2018A	485,475
G.O. Bond 2021A	<u>207,895</u>
	<u>\$1,287,724</u>

BE IT FURTHER RESOLVED that a 2024 budget for the following funds be adopted as presented.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$13,168,968	\$13,168,968
Rookery Activity Center	\$1,961,920	\$1,950,654
Water Fund	\$2,284,343	\$2,060,890
Sewer Fund	\$2,398,265	\$2,398,265
Storm Water Fund	\$549,470	\$549,470

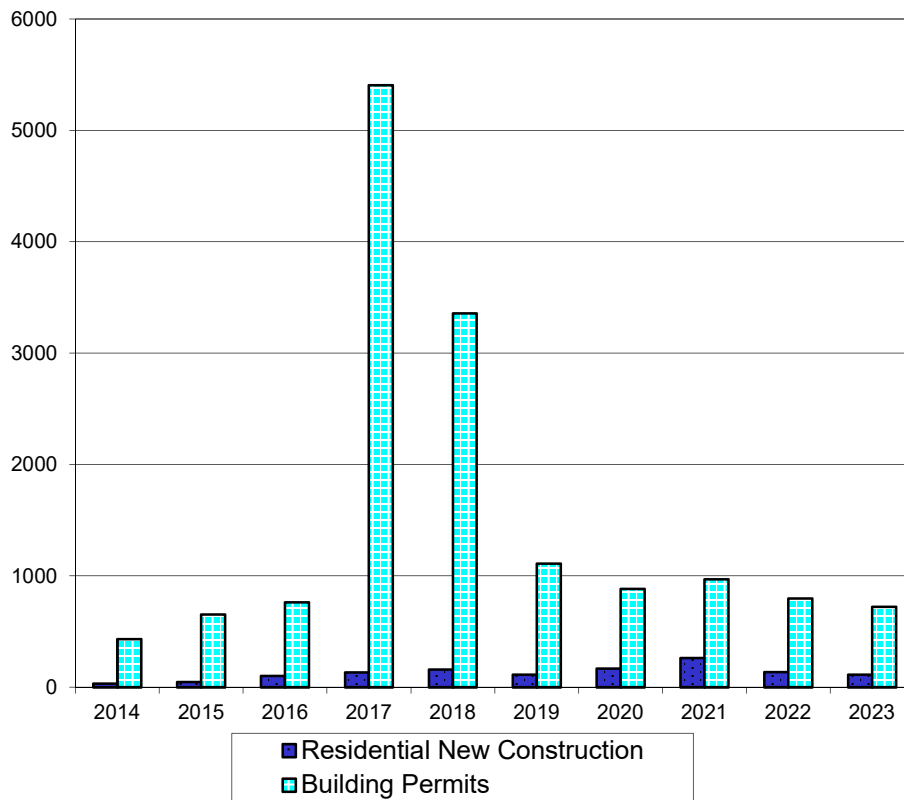
Adopted by the City Council of the City of Lino Lakes this 11th day of December, 2023.

City of Lino Lakes Population 2014 - 2023



<u>Year</u>	<u>Population</u>	<u>Source</u>
1990	8,807	US Census
2000	16,791	US Census
2010	20,216	US Census
2014	21,129	Metropolitan Council Estimate
2015	20,519	Metropolitan Council Estimate
2016	20,803	Metropolitan Council Estimate
2017	21,117	Metropolitan Council Estimate
2018	21,347	Metropolitan Council Estimate
2019	21,995	Metropolitan Council Estimate
2020	21,399	US Census
2021	21,236	Metropolitan Council Estimate
2022	21,658	Metropolitan Council Estimate
2023	21,976	City Estimate

City of Lino Lakes Building Permits 2014 - 2023



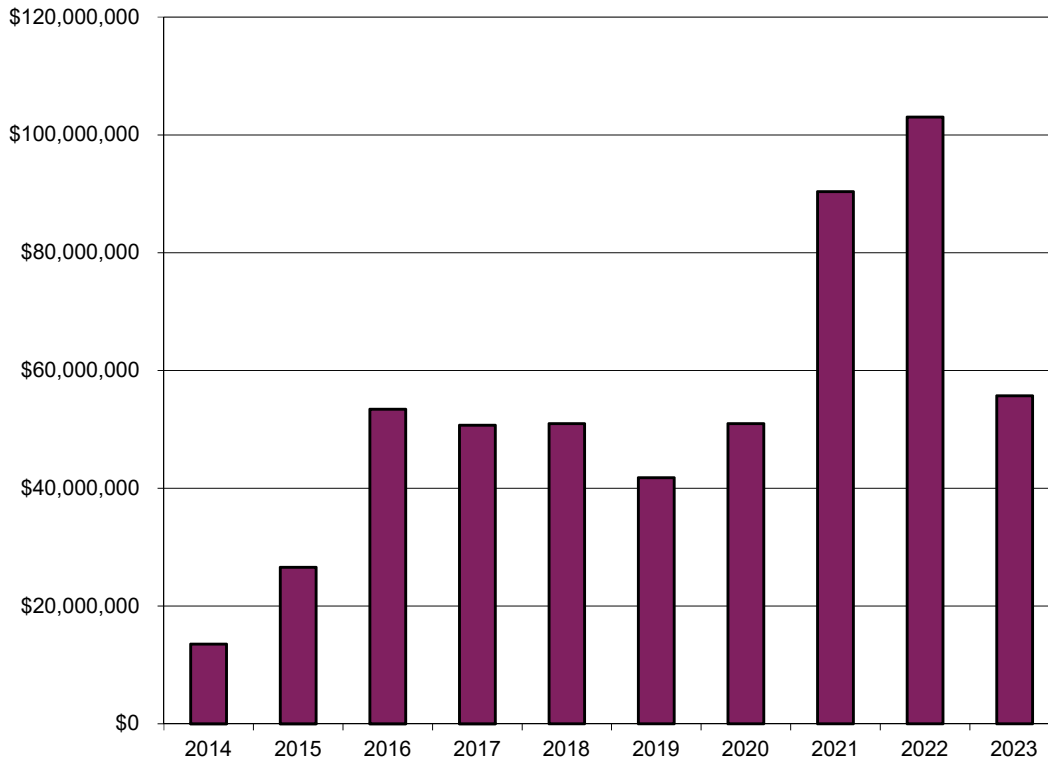
Year	Residential	
	New Construction	Building Permits
2014	33	431
2015	47	654
2016	100	762
2017	132	5,405 *
2018	160	3,356 **
2019	114	1,111 ***
2020	166	882
2021	263	969
2022	137	796
2023	112	721

* 4,612 Roofing & Siding Permits due to storm damage

** 2,453 Roofing & Siding Permits due to storm damage

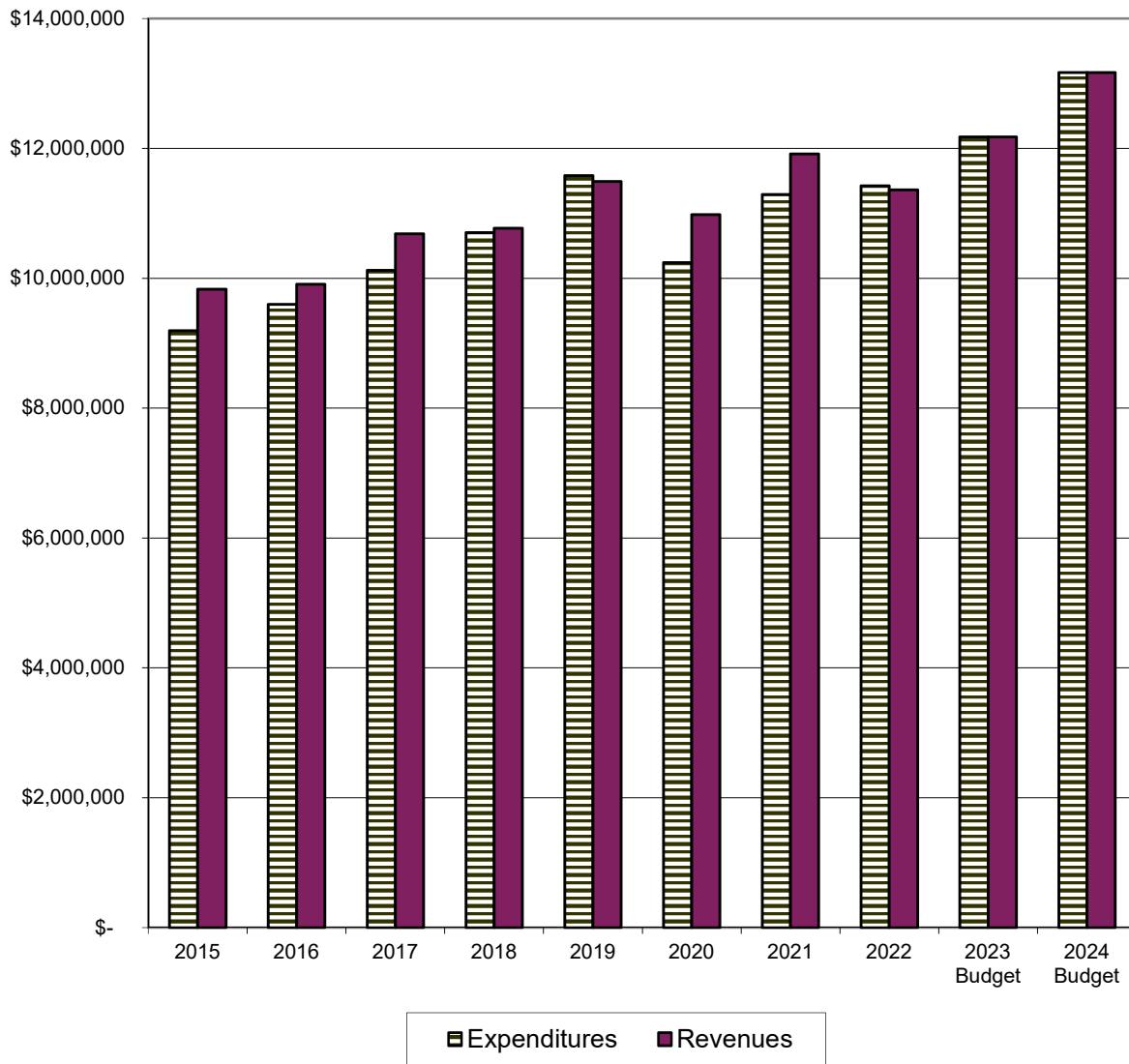
*** 394 Roofing & Siding Permits due to storm damage

City of Lino Lakes Building Permit Valuation 2014 - 2023



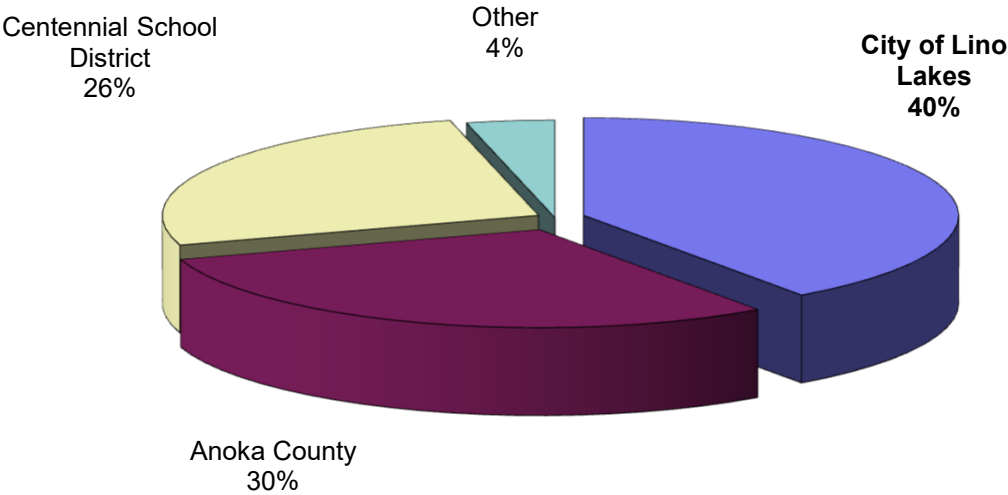
<u>Year</u>	<u>Bldg Permit Valuation</u>
2014	\$ 13,535,514
2015	\$ 26,570,593
2016	\$ 53,394,030
2017	\$ 50,690,269
2018	\$ 50,990,945
2019	\$ 41,770,981
2020	\$ 50,981,763
2021	\$ 90,354,190
2022	\$ 103,040,207
2023	\$ 55,685,801

City of Lino Lakes Expenditure and Revenue Comparison 2015 - 2024



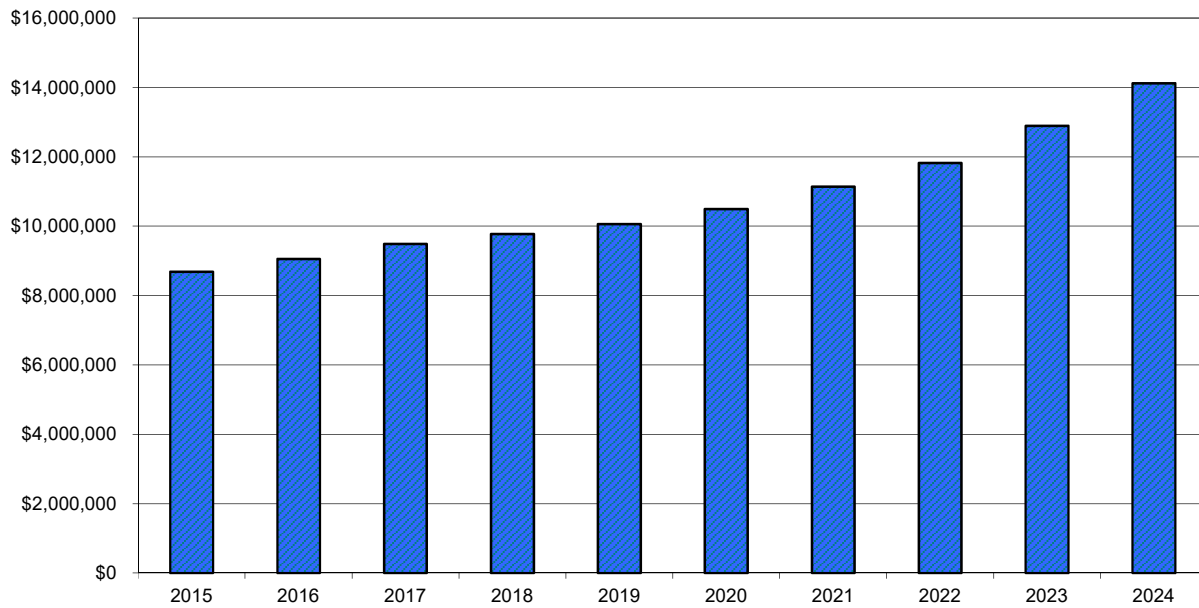
	<u>Expenditures</u>	<u>Revenues</u>
2015	\$ 9,191,170	\$ 9,831,048
2016	\$ 9,595,617	\$ 9,905,395
2017	\$ 10,123,266	\$ 10,684,000
2018	\$ 10,700,854	\$ 10,770,072
2019	\$ 11,580,266	\$ 11,487,319
2020	\$ 10,242,609	\$ 10,977,138
2021	\$ 11,291,342	\$ 11,911,370
2022	\$ 11,423,499	\$ 11,362,261
2023 Budget	\$ 12,177,416	\$ 12,177,416
2024 Budget	\$ 13,168,968	\$ 13,168,968

City of Lino Lakes 2024 Tax Dollar Distribution



	2024
	<u>Tax Rate</u>
City of Lino Lakes	36.084 %
Anoka County	26.873
Centennial School District	23.489
Other	3.399
	<u><u>89.845 %</u></u>

City of Lino Lakes **Total Tax Levy 2015 - 2024**



<u>Year</u>	<u>Total Tax Levy</u>
2015	\$ 8,686,072
2016	\$ 9,058,428
2017	\$ 9,491,855
2018	\$ 9,776,732
2019	\$ 10,055,416
2020	\$ 10,491,518
2021	\$ 11,141,815
2022	\$ 11,819,287
2023	\$ 12,893,915
2024	\$ 14,120,928

CITY OF LINO LAKES PERSONNEL TOTALS

	<u>Actual 2021</u>	<u>Actual 2022</u>	<u>Adopted 2023</u>	<u>Adopted 2024</u>
ADMINISTRATION	5.000	5.000	5.000	5.000
FINANCE	3.100	2.600	2.600	2.600
PLANNING & ZONING	1.000	1.000	1.000	1.000
COMMUNITY DEVELOPMENT	2.000	1.700	1.700	2.700
ENVIRONMENTAL	0.375	0.300	0.300	0.300
SOLID WASTE	0.250	0.200	0.200	0.200
FORESTRY	0.375	0.250	0.250	0.250
POLICE	32.550	33.050	33.050	33.050
FIRE	1.950	6.950	6.950	6.950
BUILDING INSPECTIONS	3.500	4.500	4.500	4.500
STREETS	6.250	6.150	6.250	6.250
FLEET	2.200	2.450	2.550	2.550
GOVERNMENT BUILDINGS	-	-	0.150	0.150
PARKS	4.950	5.350	5.600	5.600
RECREATION	-	0.100	-	-
TOTAL GENERAL FUND	63.500	69.600	70.100	71.100
ROOKERY ACTIVITY CENTER FUND	-	7.500	7.000	7.000
WATER FUND	3.250	4.050	4.050	4.050
SEWER FUND	3.250	4.050	4.050	4.050
STORM WATER FUND	-	1.800	1.800	1.800
GRAND TOTAL	70.000	87.000	87.000	88.000

Personnel are shown as Full Time Equivalents (FTE)

**CITY OF LINO LAKES
2024 ADOPTED TAX LEVY**

			Adopted 2021	Adopted 2022	Adopted 2023	Adopted 2024	2023-2024	
							\$ Change	% Change
Operating Levy	Fund							
General Fund	101		8,306,254	8,748,619	9,694,085	10,394,606	700,521	7.23%
Rookery Activity Center	202		-	-	325,000	500,000	175,000	53.85%
Blue Heron Days (1)	205		-	10,000	-	10,000	10,000	0.00%
Capital Equipment Replacement (2)	402		-	150,000	325,000	600,000	275,000	84.62%
Capital Fire Water Tender Replacement	402		-	-	-	223,598	223,598	100.00%
Office Equipment Replacement (1)	403		25,000	25,000	25,000	25,000	-	0.00%
Street Maintenance (1)	421		711,113	782,224	860,446	990,000	129,554	15.06%
Storm Water Maintenance (1)	424		130,000	-	-	-	-	0.00%
Park and Trail Improvements (1)	425		60,000	75,000	90,000	90,000	-	0.00%
Total Operating Levy			9,232,367	9,790,843	11,319,531	12,833,204	1,513,673	13.37%
Debt Levy	Final Levy Year	Purpose						
Certificate of Indebtedness 2018	2021	Police/Fleet Capital Equipment	106,050	-	-	-	-	0.00%
Certificate of Indebtedness 2019	2022	Police/Fleet Capital Equipment	140,307	139,493	-	-	-	0.00%
Certificate of Indebtedness 2020	2023	Police/Fleet Capital Equipment	105,929	106,042	106,299	-	(106,299)	(100.00%)
G.O. Bond 2012A (3)	2023	Main St/Lake Dr & Birch St/Ware Rd Traffic Signals/Refund 2003A Series Bonds (Elm Street, Twilight Acres Water Main, Century Farm Lift Station)	175,896	178,794	176,109	-	(176,109)	(100.00%)
G.O. Bond 2015A (3)	2030	Shenandoah Area Street Reconstruction Improv	219,227	216,497	223,532	219,857	(3,675)	(1.64%)
G.O. Bond 2015A - Abatement Portion	2026	Birch Street Sanitary Sewer Ext & Turn Lanes	47,696	51,372	50,427	54,732	4,305	8.54%
EDA Lease/Revenue Bond 2015	2035	Fire Station #2	316,877	316,300	320,815	319,765	(1,050)	(0.33%)
G.O. Tax Abatement Refunding Bond 2016C	2022	City's Participation in YMCA Project	313,567	325,054	-	-	-	0.00%
G.O Bond 2018A	2033	West Shadow Lake Dr & LaMotte Area Street Reconstruction Improv/Lake Dr Watermain/Trl	483,899	485,212	485,737	485,475	(262)	(0.05%)
G.O Bond 2021A	2031	4th Ave, Joyer Ln, Karth Rd, Talle Ln, Canfield Rd, and Gaage Ln Street Reconstruction Improv	-	209,680	211,465	207,895	(3,570)	(1.69%)
Total Debt Levy			1,909,448	2,028,444	1,574,384	1,287,724	(286,660)	(18.21%)
Total Levy			11,141,815	11,819,287	12,893,915	14,120,928	1,227,013	9.52%

(1) Levied in General Fund and transferred to respective funds prior to 2022. Shown separately for comparison purposes.

(2) Pay-As-You-Go capital equipment funding (Certificates of Indebtedness issued in prior years).

(3) Levy result of Voter-Approved Referendum.

CITY OF LINO LAKES
2024 ADOPTED TAX CAPACITY RATE

	Actual 2021	Actual 2022	Actual 2023	Adopted 2024
Taxable Market Value	2,435,156,410	2,587,650,762	3,287,882,335	3,544,111,404 *
<i>Annual % Change</i>	5.90%	6.26%	27.06%	7.79%
	Actual 2021	Actual 2022	Actual 2023	Adopted 2024
Total Tax Capacity Value	26,491,445	27,908,349	35,452,015	38,860,006 *
Less FD Contribution in Value	(1,537,086)	(1,643,524)	(1,502,577)	(1,820,393)
Less Captured Value for Tax Increment	(845,716)	(783,140)	(1,041,739)	(1,399,316) *
Total Net Tax Capacity Value	24,108,643	25,481,685	32,907,699	35,640,297
<i>Annual % Change</i>	6.28%	5.70%	29.14%	8.30%
Total Levy	11,141,815	11,819,287	12,893,915	14,120,928
Less FD Distribution	(1,472,118)	(1,587,612)	(1,384,776)	(1,260,837)
Total Net Levy for Tax Rate	9,669,697	10,231,675	11,509,139	12,860,091
<i>Annual % Change</i>	6.92%	5.81%	12.49%	11.74%
City Tax Capacity Rate	40.109%	40.154%	34.974%	36.084%

*Proposed from Anoka County - Updated 11/17/2023

CITY OF LINO LAKES

2023-2024 BUDGET SUMMARY

	Adopted 2023	Adopted 2024	\$ Change	% Change
<u>Tax Levy</u>				
Operating Levy	11,319,531	12,833,204	1,513,673	13.37%
Debt Levy	1,574,384	1,287,724	(286,660)	-18.21%
Total Tax Levy	12,893,915	14,120,928	1,227,013	9.52%

General Fund Budget

Revenues				
Property Taxes	9,734,585	10,429,606	695,021	7.14%
Other Taxes	140,000	185,000	45,000	32.14%
Business Licenses and Permits	66,360	72,225	5,865	8.84%
Non-Business Licenses and Permits	952,041	1,025,190	73,149	7.68%
Intergovernmental	687,417	692,622	5,205	0.76%
Charges for Services	413,913	456,325	42,412	10.25%
Fines and Forfeits	101,100	76,000	(25,100)	-24.83%
Investment Earnings	30,000	30,000	-	0.00%
Miscellaneous	32,000	32,000	-	0.00%
Use of Reserves	-	-	-	0.00%
Transfer From Other Funds	20,000	170,000	150,000	750.00%
Total Revenues	12,177,416	13,168,968	991,552	8.14%

Expenditures				
Administration	1,639,462	1,766,798	127,336	7.77%
Community Development	822,638	923,264	100,626	12.23%
Public Safety	6,231,750	6,693,725	461,975	7.41%
Public Services	3,249,566	3,555,934	306,368	9.43%
Other	234,000	229,247	(4,753)	-2.03%
Total Expenditures	12,177,416	13,168,968	991,552	8.14%

<u>Tax Rate</u>	34.974%	36.084%
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City of Lino Lakes

2024 Budget Preparation Calendar

- Jan-May – City Council provided direction on budget parameters
- June – Budget worksheets distributed to directors
- July – City Administrator reviewed requests with directors and developed proposed 2024 budget
- August 14 - City Council held initial budget work session on proposed 2024 budget
- August-September – City Council held scheduled budget work sessions
- September 25 – City Council approved preliminary 2024 budget and tax levy and set public hearing date
- **By September 30 - Preliminary tax levy and public hearing date certified to Anoka County Auditor**
- October-December - Follow-up City Council budget work sessions
- **Mid-November – County mailed proposed tax statements to property owners**
- December 11 – City Council held public hearing and adopted final 2024 budget and tax levy
- **By December 30 – Final tax levy certified to Anoka County Auditor**

CITY OF LINO LAKES

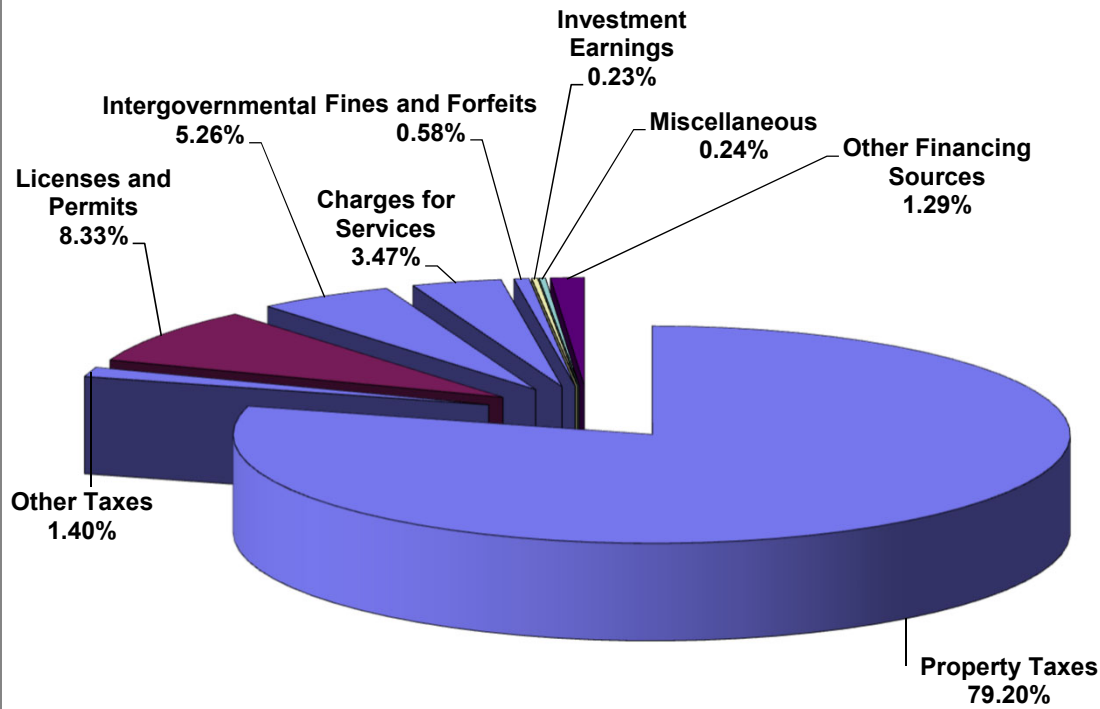
2024 PROPOSED BUDGET SUMMARY

	8/14/2023 Proposed 2024	9/25/2023 Preliminary 2024	11/6/2023 Preliminary 2024	12/11/2023 Adopted 2024
<u>Tax Levy</u>				
Operating Levy	12,658,204	12,833,204	12,833,204	12,833,204
Debt Levy	1,287,724	1,287,724	1,287,724	1,287,724
Total Tax Levy	<u>13,945,928</u>	<u>14,120,928</u>	<u>14,120,928</u>	<u>14,120,928</u>
<u>General Fund Budget</u>				
Revenues				
Property Taxes	10,404,384	10,404,384	10,404,384	10,429,606
Other Taxes	185,000	185,000	185,000	185,000
Business Licenses and Permits	72,225	72,225	72,225	72,225
Non-Business Licenses and Perr	1,025,190	1,025,190	1,025,190	1,025,190
Intergovernmental	692,621	692,621	692,621	692,622
Charges for Services	456,325	456,325	456,325	456,325
Fines and Forfeits	76,000	76,000	76,000	76,000
Investment Earnings	30,000	30,000	30,000	30,000
Miscellaneous	32,000	32,000	32,000	32,000
Use of Reserves	-	-	-	-
Transfer From Other Funds	170,000	170,000	170,000	170,000
Total Revenues	<u>13,143,745</u>	<u>13,143,745</u>	<u>13,143,745</u>	<u>13,168,968</u>
Expenditures				
Administration	1,766,957	1,766,957	1,766,957	1,766,798
Community Development	923,240	923,240	923,240	923,264
Public Safety	6,659,143	6,659,143	6,659,143	6,693,725
Public Services	3,544,405	3,544,405	3,544,405	3,555,934
Other	250,000	250,000	250,000	229,247
Total Expenditures	<u>13,143,745</u>	<u>13,143,745</u>	<u>13,143,745</u>	<u>13,168,968</u>
<u>Tax Rate</u>	<u>35.535%</u>	<u>36.007%</u>	<u>36.007%</u>	<u>36.084%</u>

**CITY OF LINO LAKES
2024 ADOPTED GENERAL FUND REVENUE**

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	\$ Increase/ Decrease	% Increase/ Decrease
Property Taxes	9,280,146	8,759,777	9,734,585	10,429,606	695,021	7.14%
Other Taxes	125,570	152,971	140,000	185,000	45,000	32.14%
Special Assessments	185	0	0	0	0	***
Business Licenses and Permits	25,397	28,894	66,360	72,225	5,865	8.84%
Non-Business Licenses and Permits	1,317,407	1,247,111	952,041	1,025,190	73,149	7.68%
Intergovernmental	626,278	700,740	687,417	692,622	5,205	0.76%
Charges for Services	451,693	479,721	413,913	456,325	42,412	10.25%
Fines and Forfeits	73,206	61,141	101,100	76,000	(25,100)	(24.83%)
Investment Earnings	(50,817)	(163,143)	30,000	30,000	0	0.00%
Miscellaneous	62,305	55,049	32,000	32,000	0	0.00%
Other Financing Sources	0	40,000	20,000	170,000	150,000	750.00%
TOTAL REVENUES	11,911,370	11,362,261	12,177,416	13,168,968	991,552	8.14%

City of Lino Lakes 2024 Adopted General Fund Revenues



<u>Type</u>	<u>Amount</u>	<u>Percent</u>
Property Taxes	\$10,429,606	79.20%
Other Taxes	\$185,000	1.40%
Licenses and Permits	1,097,415	8.33%
Intergovernmental	692,622	5.26%
Charges for Services	456,325	3.47%
Fines and Forfeits	76,000	0.58%
Investment Earnings	30,000	0.23%
Miscellaneous	32,000	0.24%
Other Financing Sources	170,000	1.29%
Total	<u>\$13,168,968</u>	<u>100.00%</u>

CITY OF LINO LAKES
2024 ADOPTED GENERAL FUND REVENUE

	Account Number	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
Property Taxes						
Current Taxes	101-000-3010-000	9,146,333	8,702,091	9,694,085	10,394,606	Levy for General Operations
Delinquent Taxes	101-000-3020-000	98,537	31,359	40,000	30,000	Prior Year(s) Delinquencies
Excess Tax Increments	101-000-3050-000	23,653	20,448	0	0	
Tax Forfeits	101-000-3060-000	0	302	0	0	
Penalties & Interest	101-000-3150-000	11,623	5,577	500	5,000	
		9,280,146	8,759,777	9,734,585	10,429,606	
Other Taxes						
Lodging Tax	101-000-3225-000	57,950	72,907	85,000	85,000	Twin Cities Gateway Pass-Through
Circle Pines Gas Franchise	101-000-3350-000	67,620	80,064	55,000	100,000	
		125,570	152,971	140,000	185,000	
Special Assessments						
Current Assessments	101-000-3110-000	185	0	0	0	
		185	0	0	0	
Business Licenses and Permits						
Liquor License - Bar	101-000-3201-000	(391)	3,720	32,000	42,000	License to Sell Liquor for On-Premises Consumption
Liquor License - Beer	101-000-3202-000	97	0	1,000	0	License to Sell Beer for On-Premises Consumption
Off-Sale Liquor	101-000-3203-000	1,600	1,600	2,000	1,400	License to Sell Packaged Liquor for Off-Premises Consumption
Sunday Liquor License	101-000-3204-000	142	190	1,900	1,800	License to Sell Liquor for On-Premises Consumption on Sunday
Club Liquor License	101-000-3205-000	0	0	300	500	
Beer Permit	101-000-3206-000	0	28	0	0	
Investigation Fee	101-000-3208-000	423	1,223	1,000	3,000	Fee to Perform Background Investigation for License Applicants
Garbage Removal License	101-000-3209-000	1,930	2,200	2,000	2,000	Annual License to Collect Refuse in the City
Temporary Consumption Permit	101-000-3210-000	250	200	300	300	
Tobacco License	101-000-3211-000	650	650	600	600	Annual License to Sell Tobacco in the City
Cannabinoid License	101-000-3212-000	0	0	0	600	
Contractor's License	101-000-3213-000	11,891	11,280	15,691	11,890	
Rental Housing License	101-000-3215-000	5,871	5,991	5,834	5,900	
Dance License	101-000-3219-000	70	105	35	35	
Fireworks License	101-000-3220-000	400	200	200	200	
Massage License	101-000-3222-000	800	902	1,000	1,000	
Peddlers License	101-000-3223-000	1,665	605	2,500	1,000	License for Door-to-Door Sales
		25,397	28,894	66,360	72,225	
Non-Business Licenses and Permits						
Building Permits	101-000-3250-000	699,892	628,685	552,135	588,135	Value-Based Fee-Covers the Cost of Inspec. & Code Compl.
Plan Inspection Fees	101-000-3251-000	387,910	364,451	228,326	258,325	65% of Bldg Permit Fee to Cover Cost of Plan Review
Erosion Control Permits	101-000-3252-000	42,400	22,720	31,200	32,000	
Plumbing Permits	101-000-3253-000	51,170	49,994	31,710	33,710	
Mechanical Permits	101-000-3254-000	92,612	105,910	64,593	69,195	
Septic Plumbing Permit	101-000-3255-000	5,580	5,410	5,577	5,680	
Septic System Permit	101-000-3256-000	8,300	7,750	7,000	7,100	
Fence Permit	101-000-3259-000	7,933	7,590	4,700	5,000	
Dog License	101-000-3260-000	1,145	967	1,250	1,000	
Sign Permit	101-000-3262-000	100	1,145	926	1,025	
Road Overweight Permit	101-000-3263-000	0	0	0	0	
Underground Utility Permit	101-000-3264-000	14,528	36,161	18,624	18,020	
Miscellaneous Permits	101-000-3266-000	5,837	16,328	6,000	6,000	
		1,317,407	1,247,111	952,041	1,025,190	
Intergovernmental						
TZD Safe Roads Grant	101-000-3314-000	29,163	25,537	25,000	25,000	Office of Traffic Safety (OTS) Grant Funding
Local Government Aid	101-000-3340-000	0	0	0	0	
Market Value Homestead Credit	101-000-3341-000	3,500	6,556	3,500	3,500	
Municipal State Aid	101-000-3345-000	246,536	276,074	275,000	275,000	For Maintenance of City-Designated State-Aid Roads
Police State Aid	101-000-3346-000	246,117	258,907	260,000	260,000	Aid for Police Retirement Plan and POST Training
Other State Revenue	101-000-3348-000	0	30,386	0	0	
Fire State Aid	101-000-3349-000	0	21,703	21,703	21,705	
Other Fire Aid	101-000-3351-000	32,242	13,408	20,000	20,000	Fire Training/Ed
Anoka County Solid Waste	101-000-3360-000	68,721	68,169	82,214	87,417	SCORE Grant for Recycling Efforts
Other Anoka County Revenue	101-000-3364-000	0	0	0	0	
		626,278	700,740	687,417	692,622	

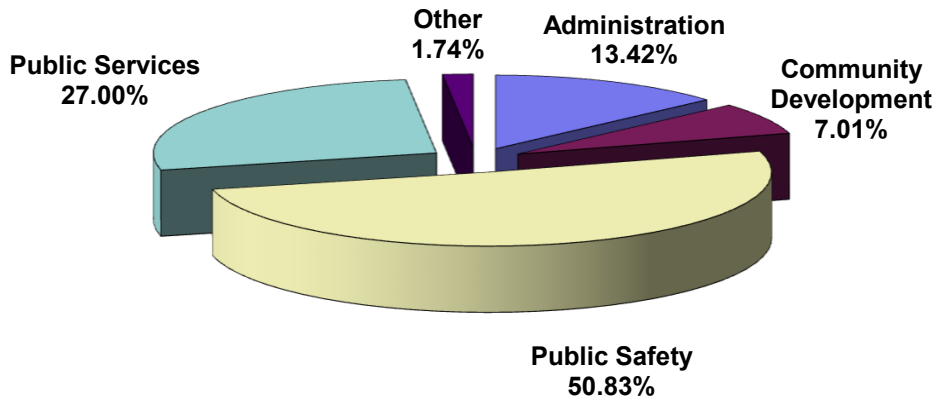
**CITY OF LINO LAKES
2024 ADOPTED GENERAL FUND REVENUE**

	Account Number	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
Charges for Services						
Land Use Fee	101-000-3265-000	15,989	19,240	10,023	10,225	
Sale of Supplies	101-000-3404-000	57	12	100	25	
Assessment Searches	101-000-3405-000	11,420	7,940	9,000	8,000	
Election Filing Fees	101-000-3409-000	20	0	0	0	
Return Check Fee	101-000-3413-000	30	0	0	0	
SAC/Surcharge Fee	101-000-3414-000	8,447	9,298	5,000	6,000	
Aerial Map Fee	101-000-3417-000	24,660	23,670	12,000	20,000	
Police Reports	101-000-3420-000	725	797	800	800	
Police Other Revenues	101-000-3422-000	173,767	184,795	165,000	190,000	
Public Works Fees	101-000-3433-000	3,749	4,902	7,500	8,000	
Other Park Revenues	101-000-3470-000	4,042	6,399	4,000	5,000	
Administrative Charge - Bonds	101-000-3490-000	0	0	0	0	
Engineering/Planning Charges	101-000-3492-000	44,385	53,911	28,999	34,000	
Investment Management Charge	101-000-3494-000	50,000	50,000	50,000	50,000	
Building Rents	101-000-3640-000	250	200	200	200	
Bldg Lease Revenue	101-000-3740-000	114,154	118,557	121,291	124,075	New Creations Child Care
		451,693	479,721	413,913	456,325	
Fines and Forfeits						
Fines & Forfeits	101-000-3510-000	72,206	61,041	100,000	75,000	
Driving Diversion Program (DDP)	101-000-3512-000	1,000	100	1,100	1,000	
		73,206	61,141	101,100	76,000	
Investment Earnings						
Interest on Investments	101-000-3620-000	(50,817)	(163,143)	30,000	30,000	
Change in Fair Value of Investments	101-000-3621-000	0	0	0	0	Included in Interest on Investments in 2021 and 2022
		(50,817)	(163,143)	30,000	30,000	
Miscellaneous						
Donations	101-000-3720-000	0	200	0	0	
Refunds & Reimbursements	101-000-3730-000	59,468	52,769	30,000	30,000	
Miscellaneous Revenue	101-000-3810-000	2,837	2,080	2,000	2,000	
		62,305	55,049	32,000	32,000	
Other Financing Sources						
Use of Fund Reserves	101-000-3900-000	0	0	0	150,000	Transfer to Capital Equipment Replacement Fund
Sale of Fixed Assets	101-000-3910-000	0	0	0	0	
Transfer From Other Funds	101-000-3920-000	0	40,000	20,000	20,000	\$20K from Cable TV/Communications Fund
		0	40,000	20,000	170,000	
Total Revenues						
		11,911,370	11,362,261	12,177,416	13,168,968	

CITY OF LINO LAKES
2024 ADOPTED GENERAL FUND EXPENDITURES

DEPT#	DESCRIPTION	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	\$ Increase/ Decrease	% Increase/ Decrease
ADMINISTRATION							
401	MAYOR AND COUNCIL	90,924	106,237	104,155	109,274	5,119	4.91%
402	ADMINISTRATION	545,472	650,970	682,512	712,764	30,252	4.43%
403	ELECTIONS	16,445	36,374	20,750	49,000	28,250	136.14%
405	CHARTER ADMINISTRATION	302	191	7,463	8,920	1,457	19.52%
407	FINANCE	666,793	621,219	686,582	748,840	62,258	9.07%
414	LEGAL CONSULTANTS	119,890	117,340	138,000	138,000	0	0.00%
TOTAL ADMINISTRATION		1,439,826	1,532,331	1,639,462	1,766,798	127,336	7.77%
COMMUNITY DEVELOPMENT							
415	ECONOMIC DEVELOPMENT	115,285	89,317	125,284	98,135	(27,149)	(21.67%)
416	PLANNING AND ZONING	134,705	130,356	174,211	181,529	7,318	4.20%
417	ENGINEERING	114,139	99,888	96,354	97,463	1,109	1.15%
418	COMMUNITY DEVELOPMENT	231,344	187,960	202,022	308,682	106,660	52.80%
461	ENVIRONMENTAL	48,674	50,394	60,364	65,523	5,159	8.55%
462	SOLID WASTE ABATEMENT	58,096	61,290	82,214	87,417	5,203	6.33%
463	FORESTRY	75,478	109,054	82,189	84,515	2,326	2.83%
TOTAL COMMUNITY DEVELOPMENT		777,721	728,259	822,638	923,264	100,626	12.23%
PUBLIC SAFETY							
420	POLICE PROTECTION	4,013,620	4,460,383	4,768,078	5,062,622	294,544	6.18%
421	FIRE PROTECTION	558,785	848,628	959,909	1,094,025	134,116	13.97%
422	BUILDING INSPECTIONS	400,905	420,178	503,763	537,078	33,315	6.61%
TOTAL PUBLIC SAFETY		4,973,310	5,729,189	6,231,750	6,693,725	461,975	7.41%
PUBLIC SERVICES							
430	STREETS	971,377	1,021,982	998,965	1,146,013	147,048	14.72%
431	FLEET MANAGEMENT	530,373	724,128	664,251	704,061	39,810	5.99%
432	GOVERNMENT BUILDINGS	529,687	580,010	572,410	624,081	51,671	9.03%
450	PARKS	1,083,192	740,757	1,013,940	1,081,779	67,839	6.69%
451	RECREATION	34,745	45,093	0	0	0	#DIV/0!
TOTAL PUBLIC SERVICES		3,149,374	3,111,970	3,249,566	3,555,934	306,368	9.43%
OTHERS							
499	CONTINGENCY/TRANSFERS/OTHERS	951,113	321,750	234,000	229,247	(4,753)	(2.03%)
TOTAL OTHERS		951,113	321,750	234,000	229,247	(4,753)	(2.03%)
TOTAL GENERAL FUND EXPENDITURES		11,291,344	11,423,499	12,177,416	13,168,968	991,552	8.14%

City of Lino Lakes 202 Adopted General Fund Expenditures



<u>Type</u>	<u>Amount</u>	<u>Percent</u>
Administration	\$1,766,798	13.42%
Community Development	923,264	7.01%
Public Safety	6,693,725	50.83%
Public Services	3,555,934	27.00%
Other	229,247	1.74%
Total	<u>\$13,168,968</u>	<u>100.00%</u>

General Fund Overview

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	7,203,588	7,974,957	8,784,452	9,581,467
Supplies	454,475	631,337	617,575	690,817
Other Services/Charges	1,451,687	1,488,994	1,530,347	1,683,673
Contracted Services	826,386	891,210	1,011,042	983,764
Capital Outlay	404,094	115,251	0	0
Other	951,113	321,750	234,000	229,247
Total	11,291,344	11,423,499	12,177,416	13,168,968

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Administration	8.10	7.60	7.60	7.60
Community Development	4.00	3.45	3.45	4.45
Public Safety	38.00	44.50	44.50	44.50
Public Services	13.40	14.05	14.55	14.55
Total	63.50	69.60	70.10	71.10

Mayor and Council

The City Council is comprised of five elected officials. Twice monthly, this legislative body meets to consider the adoption of policy measures to improve services to the citizens. Meetings are telecast on local government access channel 16 to all residents that have cable available to them. The Council sets overall policy for community services and reviews administrative acts to ensure delivery of these services. The term of the Mayor is two years, with each council term being four years.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	47,029	49,536	49,720	52,734
Supplies	0	20	0	0
Other Services/Charges	20,474	31,867	29,175	30,390
Contractual Services	23,421	24,814	25,260	26,150
Total	90,924	106,237	104,155	109,274

CITY OF LINO LAKES

MAYOR AND COUNCIL (101-401)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	44,112	46,458	46,458	49,286	100% Mayor 4 - 100% Councilmembers
PERA	4121-000	2,206	2,323	2,323	2,464	
SOCIAL SECURITY	4122-000	640	674	674	715	
LIFE & DISABILITY INSURANCE	4133-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	72	81	265	269	
		47,029	49,536	49,720	52,734	
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	20	0	0	
		0	20	0	0	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	0	4,000	4,000	Strategic Planning/Goal Setting Facilitator
TRAVEL & TUITION	4330-000	0	1,012	1,500	1,500	LMC Conference, Elected Officials Conference
PRINTING & PUBLISHING	4340-000	31	129	200	200	Meeting Notices
NEWSLETTER	4343-000	20,443	30,726	23,475	24,690	Spring/Summer, Fall & Winter Newsletters
		20,474	31,867	29,175	30,390	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	18,627	19,107	19,760	20,650	League of MN Cities, MN Mayors Association
CITY MARKETING	4900-000	4,794	5,707	5,500	5,500	Flowers, Plaques & Awards, Employee Appreciation, Lino Lakes Ambassadors
		23,421	24,814	25,260	26,150	
TOTAL MAYOR AND COUNCIL		90,924	106,237	104,155	109,274	

Administration

The Administration Department is responsible for the direction of enforcing the guidelines and policies set by the City Council. This department includes human resource matters, city clerk responsibilities, administrative services, and supplying the flow of information and requests to the City Council. The City Administrator is appointed by the City Council.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	514,884	606,976	614,732	644,984
Supplies	5	11	0	0
Other Services/Charges	18,036	31,558	34,980	34,980
Contractual Services	12,548	12,425	32,800	32,800
Total	545,472	650,970	682,512	712,764

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
City Administrator	1.00	1.00	1.00	1.00
Human Resources and Communications Manager	1.00	1.00	1.00	1.00
Communications Specialist	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00

CITY OF LINO LAKES

ADMINISTRATION (101-402)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	414,555	495,424	501,184	532,813	100% City Administrator
OVERTIME	4102-000	0	0	0	0	100% Human Resources and Communications Manager
TEMPORARIES	4106-000	11,131	14,540	0	0	100% Communications Specialist*
WELLNESS PROGRAM	4108-000	0	0	720	0	100% City Clerk
PERA	4121-000	31,590	34,315	37,589	39,961	100% Deputy City Clerk
SOCIAL SECURITY	4122-000	32,145	35,673	38,341	40,760	*\$20,000 Transfer from the Cable TV/Communication Fund
ICMA EMPLOYER	4123-000	1,739	1,725	1,604	0	
HEALTH INSURANCE	4131-000	19,161	19,987	26,927	22,853	
LIFE & DISABILITY INSURANCE	4133-000	1,338	1,088	1,153	1,175	
DENTAL INSURANCE	4134-000	1,079	944	3,062	3,062	
VEHICLE ALLOWANCE	4135-000	0	0	0	0	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	2,147	3,280	4,152	4,360	
		514,884	606,976	614,732	644,984	
SUPPLIES						
OFFICE SUPPLIES	4200-000	5	11	0	0	
		5	11	0	0	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	9,410	18,243	13,900	13,900	Drug/Alcohol Testing, Pre-employment Assessments, Training, Web Consulting
LABOR CONSULTANTS	4310-000	2,684	2,279	9,000	9,000	Labor Relations, Employment Law, Contract Negotiations, Arbitration
TELEPHONE	4321-000	540	1,035	1,080	1,080	Cell Phone Reimbursement
TRAVEL & TUITION	4330-000	4,302	7,688	8,500	8,500	LMC Conference, ICMA Conference, MAMA Meetings, MCMA Conference, MPELRA Conferences, TCHRA Conference, NPELRA Webinars, City Clerk Certification, MCFOA Conference, Tuition Reimbursement
PRINTING & PUBLISHING	4340-000	1,101	2,313	2,500	2,500	Legal Publications, Employment Ads, etc.
		18,036	31,558	34,980	34,980	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	9,951	10,037	29,800	29,800	CivicPlus Website, American Legal Online City Code, Document Destruction, TASC, NeoGov, Optum
SUBSCRIPTIONS & DUES	4452-000	2,596	2,388	3,000	3,000	MAMA, ICMA, MCMA, MCFOA, MPELRA, IPMA-HR, TCHRA, SHRM, Chain of Lakes Rotary, Dropbox, Notary
		12,548	12,425	32,800	32,800	
TOTAL ADMINISTRATION		545,472	650,970	682,512	712,764	

Elections

The Elections Department is responsible for conducting elections in accordance with Federal, State, and local laws under the guidance of the City Clerk. These responsibilities include establishment of polling places, hiring of election judges, tabulating ballots, and providing accurate and timely information to the voters.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	10,076	30,551	11,250	41,300
Supplies	373	1,006	1,000	1,000
Other Services/Charges	1,781	392	2,000	200
Contractual Services	4,215	4,425	6,500	6,500
Capital Outlay	0	0	0	0
Total	16,445	36,374	20,750	49,000

The City currently has seven voting precincts. The City is working with Anoka County to provide new voting equipment for each precinct.

CITY OF LINO LAKES

ELECTIONS (101-403)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	9,936	30,321	11,000	41,000	Primary and General Election Judges (Even Years)
PERA	4121-000	60	38	0	50	General Election Judges (Odd Years)
SOCIAL SECURITY	4122-000	56	47	100	100	
WORKER'S COMPENSATION	4151-000	23	145	150	150	
		10,076	30,551	11,250	41,300	
SUPPLIES						
OFFICE SUPPLIES	4200-000	373	1,006	1,000	1,000	Supplies for Elections
		373	1,006	1,000	1,000	
OTHER SERVICES AND CHARGES						
TRAVEL & TUITION	4330-000	0	284	0	0	
PRINTING & PUBLISHING	4340-000	1,781	108	2,000	200	Election Ballots (Odd years - City pays cost of municipal election ballots)
		1,781	392	2,000	200	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	4,215	4,425	6,500	6,500	Voting Equipment System per Anoka County Agreement
		4,215	4,425	6,500	6,500	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	
		0	0	0	0	
TOTAL ELECTIONS		16,445	36,374	20,750	49,000	

Charter Administration

The City of Lino Lakes is governed by home rule charter, city code, and state statutes. The Charter Commission is comprised of 15 resident members appointed by an Anoka County District Judge. The budget provides for the associated efforts of the commission and charter administration.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Other Services/Charges	302	191	7,463	8,920
Total	302	191	7,463	8,920

CITY OF LINO LAKES

CHARTER ADMINISTRATION (101-405)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
OTHER SERVICES AND SUPPLIES						
PROFESSIONAL SERVICES	4300-000	302	191	1,000	1,000	Time Savers - Minutes
PROF SERVICES - CHARTER COMM	4300-999	0	0	6,463	7,920	Charter Commission Directed Expenses
		302	191	7,463	8,920	
TOTAL CHARTER ADMINISTRATION		302	191	7,463	8,920	

Finance

Finance is responsible for the integrity of financial information and transactions generated by city operations, regulated by federal, state, and local laws. The Finance division prepares the annual budget, annual audit and financial report, manages the city's investments and cash flow, administers insurance coverage, coordinates the preparation of the five-year capital improvement plan, manages municipal debt service, administers payroll, accounts payable and receivable, utility billing and MIS functions.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	314,624	306,726	304,802	327,030
Supplies	280	987	1,000	1,000
Other Services/Charges	259,783	217,327	279,380	319,410
Contractual Services	92,107	96,179	101,400	101,400
Total	666,793	621,219	686,582	748,840

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Finance Director	0.85	0.85	0.85	0.85
Accountant	1.00	1.00	1.00	1.00
Accounting Clerk II	0.75	0.75	0.75	0.75
Office Specialist	0.50	-	-	-
Total	3.10	2.60	2.60	2.60

CITY OF LINO LAKES

FINANCE (101-407)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	241,458	239,279	237,715	258,774	85% Finance Director
OVERTIME	4102-000	0	464	0	0	100% Accountant
TEMPORARIES	4106-000	0	0	0	0	75% Accounting Clerk II
WELLNESS PROGRAM	4108-000	345	203	720	0	
PERA	4121-000	18,014	17,727	17,829	19,408	
SOCIAL SECURITY	4122-000	17,570	17,464	18,185	19,796	
ICMA EMPLOYER CONTRIBUTION	4123-000	0	0	0	0	
HEALTH INSURANCE	4131-000	33,882	28,456	26,164	24,715	
LIFE & DISABILITY INSURANCE	4133-000	881	591	628	659	
DENTAL INSURANCE	4134-000	1,213	1,034	1,592	1,592	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	1,262	1,508	1,969	2,086	
		314,624	306,726	304,802	327,030	
SUPPLIES						
OFFICE SUPPLIES	4200-000	280	987	1,000	1,000	Accounts Payable Checks, W-2 Forms, 1099 Forms, Other Financial Forms
		280	987	1,000	1,000	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	373	500	0	0	
AUDITOR	4308-000	17,668	14,666	20,500	17,500	General Fund Portion of Independent Annual Audit
OTHER CONSULTANTS	4310-000	236,251	196,225	247,600	290,310	Metro-INET Services, Programs & Support, Springbrook Financial Software Annual Maintenance, OPG-3 CCP
TRAVEL & TUITION	4330-000	1,995	1,756	6,000	6,000	MNGFOA Conference, Continuing Professional Education, Other Finance Trainings, Tuition Reimbursement
PRINTING & PUBLISHING	4340-000	1,012	1,064	1,100	1,100	Publish Budget and Financial Reports
TRUTH IN TAXATION	4342-000	2,010	2,079	2,180	2,500	City Share of Property Specific Notices
PAYMENT PROCESSING	4345-000	473	1,037	2,000	2,000	Credit Card Processing Fees and Other Finance Charges
		259,783	217,327	279,380	319,410	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	90,810	94,937	100,000	100,000	Assessing Services - Anoka County - Based on Number of Parcels, Classification, and (Un)/Improved
SUBSCRIPTIONS & DUES	4452-000	1,297	1,242	1,400	1,400	MNGFOA Membership, GFOA Membership, Certificate of Achievement Program, MN Board of Accountancy, MNCPA Membership, MCFOA Membership
		92,107	96,179	101,400	101,400	
TOTAL FINANCE		666,793	621,219	686,582	748,840	

Legal Consultants

This area of the budget provides legal services for the City Council and staff. Criminal prosecution costs are also included. Civil legal services are generally provided by contract with the law firm of Squires, Waldspurger & Mace, P.A. Criminal prosecution services are provided by contract with the law firm of GDO Law.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Other Services/Charges	119,890	117,340	138,000	138,000
Total	119,890	117,340	138,000	138,000

CITY OF LINO LAKES

LEGAL CONSULTANTS (101-414)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
OTHER SERVICES AND CHARGES						
MUNICIPAL ATTORNEY	4301-000	15,286	12,264	30,000	30,000	Consulting Attorney to City Council & Staff
CRIMINAL ATTORNEY	4303-000	104,604	105,076	108,000	108,000	Consulting Services for Criminal Prosecutions
		119,890	117,340	138,000	138,000	
TOTAL LEGAL CONSULTANTS		119,890	117,340	138,000	138,000	

Economic Development

The Economic Development Department is responsible for the encouragement of growth of new business and industry and offers support to existing businesses. The goal is to provide a balance of residential and business properties to enhance the tax base within the city. Long range planning is conducted through the updating of the Comprehensive Plan. This department provides information and processes applications for tax increment financing to encourage new businesses to locate in the community.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	25,775	10,202	27,809	430
Supplies	0	0	0	180
Other Services/Charges	33,611	9,159	16,000	16,050
Contractual Services	55,899	69,956	81,475	81,475
Total	115,285	89,317	125,284	98,135

CITY OF LINO LAKES

ECONOMIC DEVELOPMENT (101-415)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	0	0	0	400	EDA Board Stipends
TEMPORARIES	4106-000	22,285	9,352	25,636	0	
WELLNESS PROGRAM	4108-000	0	0	0	0	
PERA	4121-000	1,663	50	0	20	
SOCIAL SECURITY	4122-000	1,705	715	1,961	6	
HEALTH INSURANCE	4131-000	0	0	0	0	
LIFE & DISABILITY INSURANCE	4133-000	0	0	0	0	
DENTAL INSURANCE	4134-000	0	0	0	0	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	122	85	212	4	
		25,775	10,202	27,809	430	
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	180	EDAC Meeting Supplies
		0	0	0	180	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	33,403	8,785	15,350	15,350	Marketing Materials/Proposal Assistance - \$4,500 BRE Program Assistance - 10 hrs @ \$175/hr Pre Application Assistance - 40 hrs @ \$190/hr ACRED Contribution - \$1,500
TRAVEL & TUITION	4330-000	208	315	350	400	Econ Workshops/EDAM Annual Conference
PRINTING & PUBLISHING	4340-000	0	59	300	300	Marketing Brochure - Notices - Advertising
		33,611	9,159	16,000	16,050	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	845	695	725	725	EDAM, Sensible Land Use Coalition, Chamber of Commerce, Memberships
CITY MARKETING	4900-000	55,054	69,261	80,750	80,750	Lodging Tax Remittals - Pass through to Twin Cities Gateway Convention and Tourism Bureau
		55,899	69,956	81,475	81,475	
TOTAL ECONOMIC DEVELOPMENT		115,285	89,317	125,284	98,135	

Planning and Zoning

This board is comprised of seven members appointed by the City Council. The term is three years. The board acts as an advisory body on land use issues to the City Council. These issues may include: subdivisions, site plan reviews, conditional use permits, variances, and ordinance revisions. An update to the City's comprehensive plan was adopted in 2020.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	113,369	118,416	124,761	132,079
Supplies	159	0	200	200
Other Services/Charges	13,445	8,201	16,250	16,250
Contractual Services	7,731	3,739	33,000	33,000
Total	134,705	130,356	174,211	181,529

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
City Planner	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

CITY OF LINO LAKES

PLANNING AND ZONING (101-416)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	91,016	95,035	99,863	105,686	100% Planner
OVERTIME	4102-000	0	0	0	0	
WELLNESS PROGRAM	4108-000	0	0	0	0	
PERA	4121-000	6,794	7,115	7,490	7,926	
SOCIAL SECURITY	4122-000	6,698	7,010	7,640	8,085	
HEALTH INSURANCE	4131-000	7,461	7,849	8,064	8,453	
LIFE & DISABILITY INSURANCE	4133-000	337	253	265	265	
DENTAL INSURANCE	4134-000	540	539	612	612	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	524	615	827	1,052	
		113,369	118,416	124,761	132,079	
SUPPLIES						
OFFICE SUPPLIES	4200-000	159	0	200	200	Public/Advisory Meeting Supplies
		159	0	200	200	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	7,054	3,275	7,950	7,950	Legal Assistance - Ordinance Updates, GIS Mapping Updates - FEMA/Zoning/Other
						Workshops - \$250 MnAPA Conference - \$500 P&Z Workshops (7 Members) - \$400 Misc Mileage - \$150
TRAVEL & TUITION	4330-000	130	119	1,450	1,450	Computer Training - \$150
BOARD STIPEND	4331-000	5,975	4,775	6,600	6,600	Commissioners - 6 @ \$75 x 12 mtgs, Chair \$100 x 12 mtgs
PRINTING & PUBLISHING	4340-000	287	32	250	250	Maps, Non-Chargeable Hearing Notices
		13,445	8,201	16,250	16,250	
CONTRACTUAL SERVICES						
						Ord Updates (exp in Fund 484 Comp Plan Update) - \$20,000 Permit Works Annual Maintenance - \$2,400 ArcGIS & Blue Beam Annual Maintenance - \$610 Misc Deliveries/Other - \$290
CONTRACTED SERVICES	4410-000	7,078	3,045	32,300	32,300	Consultant Services - Small Area Plans - 60 hrs @ \$150/hr
SUBSCRIPTIONS & DUES	4452-000	653	694	700	700	APA Membership, Misc Reference Materials
		7,731	3,739	33,000	33,000	
TOTAL PLANNING AND ZONING		134,705	130,356	174,211	181,529	

Engineering

The main function of the Engineering Department is the overseeing of City public and private improvement projects. This department ensures quality infrastructure by maintaining local construction standards. Outside engineering consultants are utilized for assistance.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Other Services/Charges	48,469	44,991	45,500	45,500
Contractual Services	62,660	54,897	50,854	51,963
Capital Outlay	3,010	0	0	0
Total	114,139	99,888	96,354	97,463

CITY OF LINO LAKES

ENGINEERING (101-417)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	48,469	44,991	45,500	45,500	Traffic Counts - \$3,500 Engineering Consultant (Hourly) - \$42,000
		48,469	44,991	45,500	45,500	
CONTRACTUAL SERVICES						
ENGINEERING CONSULTANT	4410-000	62,660	54,897	50,354	50,354	Engineering Consultant (Retainer) - \$91,556 CD (55%) - \$50,354 Sewer Utility (15%) - \$13,734 Water Utility (15%) - \$13,734 Storm Utility (15%) - \$13,734
CONTRACTED SERVICES	4410-000	0	0	500	1,609	ArcGIS Annual Maintenance - \$500 Bluebeam Annual Maintenance - \$109 Aerial Photo - \$1,000
		62,660	54,897	50,854	51,963	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	3,010	0	0	0	
		3,010	0	0	0	
TOTAL ENGINEERING		114,139	99,888	96,354	97,463	

Community Development

The Community Development Department is responsible for overseeing all community and economic development within the City of Lino Lakes. The goal is to provide a balance of residential and business properties to enhance the tax base within the City.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	225,099	180,526	193,297	297,205
Supplies	30	176	100	100
Other Services/Charges	5,513	6,536	7,900	8,600
Contractual Services	702	722	725	2,777
Total	231,344	187,960	202,022	308,682

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Community Dev Director	1.00	0.70	0.70	0.70
Community Dev Specialist	-	-	-	1.00
Community Dev Assistant	1.00	1.00	1.00	1.00
Total	2.00	1.70	1.70	2.70

CITY OF LINO LAKES

COMMUNITY DEVELOPMENT (101-418)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	183,780	145,467	155,453	236,753	70% Community Development Director 100% Community Development Specialist 100% Administrative Assistant
OVERTIME	4102-000	127	0	0	0	
WELLNESS PROGRAM	4108-000	480	504	504	504	
PERA	4121-000	13,723	10,910	11,659	17,756	
SOCIAL SECURITY	4122-000	13,881	11,076	11,892	18,112	
ICMA EMPLOYER CONTRIBUTION	4123-000	0	0	257	0	
HEALTH INSURANCE	4131-000	11,061	10,795	10,584	19,426	
LIFE & DISABILITY INSURANCE	4133-000	579	325	419	617	
DENTAL INSURANCE	4134-000	539	494	1,041	1,654	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	928	955	1,488	2,383	
		225,099	180,526	193,297	297,205	
SUPPLIES						
OFFICE SUPPLIES	4200-000	30	176	100	100	
		30	176	100	100	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	5,318	6,161	7,000	7,000	DataLink (GIS) Annual Service and Maintenance - \$5,000 Mapping and Database Design - \$2,000
TRAVEL & TUITION	4330-000	149	214	900	1,600	
PRINTING & PUBLISHING	4340-000	46	161	0	0	Seminars, Conference, Training & Mileage
		5,513	6,536	7,900	8,600	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	0	0	0	1,352	Bluebeam Annual Maintenance, ESRI
SUBSCRIPTIONS & DUES	4452-000	702	722	725	1,425	APA/AICP Membership
		702	722	725	2,777	
TOTAL COMMUNITY DEVELOPMENT		231,344	187,960	202,022	308,682	

Environmental

The Environmental Department is responsible for efforts aimed at development of a sustainable natural resource base. Protection and enhancement are issues that are addressed.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	42,250	42,794	48,964	53,614
Supplies	744	66	1,000	1,000
Other Services/Charges	5,679	6,564	9,100	9,500
Contractual Services	0	970	1,300	1,409
Total	48,674	50,394	60,364	65,523

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Environmental Coordinator	0.38	0.30	0.30	0.30
Total	0.38	0.30	0.30	0.30

CITY OF LINO LAKES

ENVIRONMENTAL (101-461)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	28,952	24,236	25,525	27,751	30% Environmental Coordinator
OVERTIME	4102-000	0	0	0	0	Temporaries: Seasonal Position
TEMPORARIES	4106-000	5,264	11,228	15,300	17,100	
WELLNESS PROGRAM	4108-000	0	0	0	0	
PERA	4121-000	2,159	1,832	1,914	2,081	
SOCIAL SECURITY	4122-000	2,608	2,687	3,123	3,431	
ICMA EMPLOYER CONTRIBUTION	4123-000	0	0	0	0	
HEALTH INSURANCE	4131-000	2,798	2,355	2,419	2,536	
LIFE & DISABILITY INSURANCE	4133-000	108	66	79	84	
DENTAL INSURANCE	4134-000	202	162	184	184	
WORKER'S COMPENSATION	4151-000	159	228	420	447	
		42,250	42,794	48,964	53,614	
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	
MAINTENANCE SUPPLIES	4211-000	442	0	700	700	Chemicals, Seed, etc. (Includes Blue Heron Rookery Supplies)
SMALL TOOLS	4240-000	303	66	300	300	Sprayers, Soil Probes, etc.
		744	66	1,000	1,000	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	982	447	1,000	1,000	Ecologist, Hydrologist - Environmental Reviews/Research & Development, Resource Management Planning
TELEPHONE	4321-000	380	349	400	400	Staff Cell Phone
TRAVEL & TUITION	4330-000	717	1,243	1,100	1,500	Various Training Seminars, Conferences, Mileage - 1 Staff & Environmental Board, Wetland Delineation Training
BOARD STIPEND	4331-000	3,600	4,525	6,600	6,600	Commissioners - 6 @ \$75 x 12 mtgs, Chair \$100 x 12 mtgs
		5,679	6,564	9,100	9,500	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	0	919	1,000	1,109	ArcGIS Annual Maintenance - \$1,000 Bluebeam Annual Maintenance - \$109
SUBSCRIPTIONS & DUES	4452-000	0	51	300	300	Professional Memberships - ISA, MWPA, Tree Care
		0	970	1,300	1,409	
TOTAL ENVIRONMENTAL		48,674	50,394	60,364	65,523	

Solid Waste Abatement

The City receives a grant from Anoka County to fund solid waste abatement programs. In accordance with the County's goals, this department establishes, promotes, and monitors waste programs, including curbside recycling and drop-off events for bulky items. The City holds monthly recycling days and an Earth Day celebration. It also utilizes waste reduction strategies at City events and assists the County in promoting correct disposal of yard waste and hazardous materials.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	38,476	38,839	51,194	54,397
Supplies	713	922	1,100	1,100
Other Services/Charges	2,870	4,464	7,220	9,220
Contractual Services	16,036	17,065	22,700	22,700
Total	58,096	61,290	82,214	87,417

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Environmental Coordinator	0.25	0.20	0.20	0.20
Total	0.25	0.20	0.20	0.20

CITY OF LINO LAKES

SOLID WASTE ABATEMENT (101-462)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	19,301	16,157	17,017	18,500	20% Environmental Coordinator
OVERTIME	4102-000	0	0	1,600	0	Temporaries: Recycling Intern
TEMPORARIES	4106-000	12,891	16,554	25,636	28,652	
WELLNESS PROGRAM	4108-000	0	0	0	0	
PERA	4121-000	1,602	1,711	1,396	1,388	
SOCIAL SECURITY	4122-000	2,456	2,485	3,385	3,607	
ICMA EMPLOYER	4123-000	0	0	0	0	
HEALTH INSURANCE	4131-000	1,865	1,570	1,613	1,691	
LIFE & DISABILITY INSURANCE	4133-000	72	44	58	61	
DENTAL INSURANCE	4134-000	135	108	122	122	
WORKER'S COMPENSATION	4151-000	154	210	367	376	
		38,476	38,839	51,194	54,397	
SUPPLIES						
OFFICE SUPPLIES	4200-000	713	922	1,100	1,100	Recycling Day Supplies, Corn Roast Trash Bags
MAINTENANCE SUPPLIES	4211-000	0	0	0	0	
		713	922	1,100	1,100	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	0	0	0	
TRAVEL & TUITION	4330-000	669	398	220	220	Association of Recycling Managers Workshops
PRINTING & PUBLISHING	4340-000	2,202	2,327	7,000	7,000	Notices for Recycling Days, Earth Day, Etc.
NEWSLETTER	4343-000	0	1,739	0	2,000	
		2,870	4,464	7,220	9,220	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	16,036	17,065	22,700	22,700	Recycling & Earth Day Vendors, Organics Service
		16,036	17,065	22,700	22,700	
TOTAL SOLID WASTE ABATEMENT						
		58,096	61,290	82,214	87,417	

Note: Solid Waste Expenditures are reimbursed from Anoka County through the Solid Waste Management Coordinating Board (SCORE) grant.

Forestry

The Forestry Department is responsible for providing for the health, vigor and planning of the urban forest in the City. The planting of boulevard trees in new subdivisions is budgeted here. The costs for these trees are reimbursed from developers. Balled and burlaped trees are now City standard. Oak Wilt and Emerald Ash Borer suppression and tree preservation programs will continue, as well as response to many plant health and care calls.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	37,704	26,571	28,559	30,885
Supplies	611	2,984	3,250	3,250
Other Services/Charges	373	373	380	380
Contractual Services	36,790	79,126	50,000	50,000
Total	75,478	109,054	82,189	84,515

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Environmental Coordinator	0.38	0.25	0.25	0.25
Total	0.38	0.25	0.25	0.25

CITY OF LINO LAKES

FORESTRY (101-463)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	28,952	20,197	21,271	23,125	25% Environmental Coordinator
OVERTIME	4102-000	0	0	0	0	
TEMPORARIES	4106-000	0	0	0	0	
WELLNESS PROGRAM	4108-000	0	0	0	0	
PERA	4121-000	2,158	1,540	1,595	1,734	
SOCIAL SECURITY	4122-000	2,234	1,523	1,627	1,769	
ICMA EMPLOYER	4123-000	0	0	0	0	
HEALTH INSURANCE	4131-000	2,798	1,962	2,016	2,113	
LIFE & DISABILITY INSURANCE	4133-000	108	54	68	73	
DENTAL INSURANCE	4134-000	202	135	153	153	
WORKER'S COMPENSATION	4151-000	1,251	1,160	1,829	1,918	
		37,704	26,571	28,559	30,885	
SUPPLIES						
MAINTENANCE SUPPLIES	4211-000	513	2,655	3,000	3,000	Fertilizers, Staking Material, EAB Chemicals - Treat 100 Ash Annually - 3 Yr Cycle
SMALL TOOLS	4240-000	98	329	250	250	
		611	2,984	3,250	3,250	
OTHER SERVICES AND CHARGES						
UNIFORMS	4370-000	373	373	380	380	
		373	373	380	380	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	36,790	78,938	50,000	50,000	Damaged/Diseased Tree Removal/Oakwilt Control - \$7,500 Emerald Ash Borer Tree Replacement Program - \$35,000 Blvd Tree Replacement - \$7,500
RENTED EQUIPMENT	4415-000	0	188	0	0	
		36,790	79,126	50,000	50,000	
TOTAL FORESTRY		75,478	109,054	82,189	84,515	

Police

The Police Department is a division of the Lino Lakes Public Safety Department. The main objective of this department is to develop and promote a safe and secure community. The police serve the community by protecting life and property, preserving peace and order, preventing crime and enforcing all laws and ordinances. The Department is actively pursuing the Community Oriented Policing Philosophy that emphasizes partnerships and community involvement to ensure the successful implementation of the City's vision for public safety services.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	3,759,351	4,159,340	4,461,243	4,717,606
Supplies	39,164	58,749	68,800	82,512
Other Services/Charges	162,886	176,617	179,755	192,878
Contractual Services	49,119	65,677	58,280	69,626
Capital Outlay	3,100	0	0	0
Total	4,013,620	4,460,383	4,768,078	5,062,622

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Director of Public Safety	0.85	0.85	0.85	0.85
Deputy Director - Police	1.00	1.00	1.00	1.00
Captain	0.85	0.85	0.85	0.85
Sergeant	5.00	5.00	5.00	5.00
Patrol	20.00	20.00	20.00	20.00
Police Records Clerk	2.00	2.00	2.00	2.00
Community Service Officer	1.00	1.50	1.50	1.50
Administrative Assistant	0.85	0.85	0.85	0.85
Investigative Assistant	1.00	1.00	1.00	1.00
Total	32.55	33.05	33.05	33.05

CITY OF LINO LAKES						
POLICE (101-420)						
Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	2,654,929	2,952,116	3,106,463	3,276,864	85% Public Safety Director
OVERTIME	4102-000	148,513	121,915	76,600	100,000	100% Deputy Director Police
TEMPORARIES	4106-000	0	11,524	15,600	15,600	85% Public Safety Captain
WELLNESS PROGRAM	4108-000	720	1,003	1,440	1,500	5 - 100% Sergeants
PERA	4121-000	462,953	498,793	532,026	565,743	20 - 100% Patrol Officers
SOCIAL SECURITY	4122-000	53,429	61,470	66,420	69,586	2 - 100% Records Techs
ICMA EMPLOYER	4123-000	4,174	4,133	3,604	0	3 - 0.5 FTE Community Service Officers
HEALTH INSURANCE	4131-000	293,827	294,892	315,337	325,916	85% Administrative Assistant
LIFE & DISABILITY INSURANCE	4133-000	9,020	6,789	7,703	7,876	100% Investigative Assistant
DENTAL INSURANCE	4134-000	12,970	13,381	19,324	19,324	Overtime: Patrol, Court, Training, Special Events, DWI Enforcement
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	Temporaries: Background Investigators
WORKER'S COMPENSATION	4151-000	118,816	193,324	316,726	335,197	
		3,759,351	4,159,340	4,461,243	4,717,606	
SUPPLIES						
OFFICE SUPPLIES	4200-000	6,702	6,085	8,100	8,100	Business Cards, Letterhead and Envelopes, Toner/Printer Cartridges, Paper, DVD Discs, Misc Supplies, Ticketwriter Paper Rolls
MAINTENANCE SUPPLIES	4211-000	14,140	15,419	19,200	19,200	Ammo, Taser Supplies, Range Supplies, Simunition, DMT Gas, Property Evidence Supplies, N95 Masks
YOUTH PROGRAMS	4213-000	541	2,856	1,700	3,310	Supplies, Youth Safety Camp, Firearms Safety Camp, Snowmobile Safety, Explorers, Junior Citizen's Academy
CRIME PREVENTION/SAFETY	4214-000	4,212	3,869	6,400	6,400	Night to Unite, Volunteer Appreciation, Open House, Promotional Materials, Volunteer Clothing, Citizens Academy Supplies and Shirts, CERT
SMALL TOOLS	4240-000	13,569	30,520	33,400	45,502	Tasers, Computers & Peripherals, Equipment Replacement
		39,164	58,749	68,800	82,512	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	6,913	11,626	8,740	11,670	Critical Incident Debriefing, POST License Renewal, Employee Mental Health Program
TELEPHONE	4321-000	22,116	23,015	23,360	24,760	Cell Phones, Mobile Hot Spot, Cell Stipend
POSTAGE	4322-000	908	809	1,000	1,000	
TRAVEL & TUITION	4330-000	43,697	45,325	45,250	48,755	Anoka Chief, POST Mandate, Range Fees, Conference, IACP, Instructor Training, K-9 Conference, EMR Training, Tuition Reimbursement, LMC Patrol
INSURANCE	4360-000	51,868	52,897	60,720	64,250	Police Liability Insurance
UNIFORMS	4370-000	35,248	40,231	38,265	40,023	Uniform Allowance (Officers, Sergeants, Admin), CSO Uniforms, Ballistic Vests, Replacement Uniforms
ELECTRICITY	4381-000	409	417	420	420	Emergency Siren Electricity
RESERVES	4386-000	1,726	2,297	2,000	2,000	Uniforms, Equipment, Training, Supplies
		162,886	176,617	179,755	192,878	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	48,078	64,102	56,830	67,932	RMS - JLEC, 800 MHz Contract, State of MN CJDN, Emergency Sirens, LEXIPOL, Target Solutions, Shredding, Otter Lake Animal Hospital, Video Redaction Subscription, DETOX Dakota County, Metro Sales, Schedule Anywhere, 3SI Security, Midwest Radar
SUBSCRIPTIONS & DUES	4452-000	1,041	1,575	1,450	1,694	Professional Memberships & Subscriptions: IACP, MCPA, MN Criminal Intelligence Association, MAPET, MACIA, PLEAA, Tri-County, FBI NA, PERF
		49,119	65,677	58,280	69,626	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	3,100	0	0	0	
		3,100	0	0	0	
TOTAL POLICE DEPARTMENT		4,013,620	4,460,383	4,768,078	5,062,622	

Fire

The Fire Department is a division of the Lino Lakes Public Safety Department. In January 2014, the City Council voted to withdraw from the Centennial Fire District and to operate a Lino Lakes Fire Department. The Department was operational in January 2016.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	427,307	638,255	755,516	905,401
Supplies	23,597	21,661	50,775	32,025
Other Services/Charges	75,495	147,961	115,010	107,475
Contracted Services	32,386	40,751	38,608	49,124
Capital Outlay	0	0	0	0
Total	558,785	848,628	959,909	1,094,025

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Director of Public Safety	0.15	0.15	0.15	0.15
Deputy Director - Fire	1.00	1.00	1.00	1.00
Captain	0.15	0.15	0.15	0.15
Administrative Assistant	0.15	0.15	0.15	0.15
Bldg/Fire Inspector	0.50	-	-	-
Fire Lieutenant/Fire Inspector	-	1.00	1.00	1.00
Daytime Duty Crew	-	4.50	4.50	4.50
Total	1.95	6.95	6.95	6.95

CITY OF LINO LAKES

FIRE (101-421)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	293,581	263,467	276,214	294,952	15% Public Safety Director
OVERTIME	4102-000	1,387	257	2,000	500	100% Deputy Director Fire
PART-TIME WAGES	4103-000	0	102,779	184,013	244,814	15% Public Safety Captain
PAID ON CALL FIREFIGHTERS	4104-000	0	101,647	83,000	137,000	15% Administrative Assistant
WELLNESS PROGRAM	4108-000	0	0	0	0	100% Fire Lieutenant/Fire Inspector
FIRE STIPEND	4109-000	18,971	10,047	9,850	10,234	Part-time Daytime Duty Crew Firefighters - 12 hr shifts, 5 days/week
PERA	4121-000	35,893	52,920	63,870	71,480	Paid-On-Call Firefighters - Calls/Training Drills/Command Stipends
SOCIAL SECURITY	4122-000	12,666	20,606	25,162	34,242	
ICMA EMPLOYER	4123-000	0	0	0	0	Stipend: Cross-trained Fire/Rescue
HEALTH INSURANCE	4131-000	22,047	24,430	25,633	25,651	
LIFE & DISABILITY INSURANCE	4133-000	667	575	688	709	
DENTAL INSURANCE	4134-000	804	775	1,501	1,501	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	41,290	60,752	83,585	84,318	
		427,307	638,255	755,516	905,401	
SUPPLIES						
OFFICE SUPPLIES	4200-000	901	1,637	1,600	1,600	Paper, Toner/Printer Cartridges, Business Cards, Pens
MAINTENANCE SUPPLIES	4211-000	5,824	3,052	7,675	7,675	Foam, Saw Blades, Floor Dry, Batteries, N95 Masks
YOUTH PROGRAM	4213-000	0	1,360	1,000	1,000	Safety Camp
FIRE PREVENTION	4214-000	1,271	3,150	3,000	3,000	Citizen Academy, Marketing Materials
SMALL TOOLS	4240-000	15,601	12,462	37,500	18,750	Rescue Tool Replacement and Repairs, Computers
		23,597	21,661	50,775	32,025	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	5,082	5,879	7,660	9,525	FF Certification, FF Licensure, Hepatitis Vaccination Series, Medical/Drug Exam, Employee Mental Health Program
TELEPHONE	4321-000	2,172	2,775	3,850	4,450	Cell Phones, Mobile Hot Spot, Cell Stipend, Air Cards
POSTAGE	4322-000	13	1,333	1,000	1,000	
TRAVEL & TUITION	4330-000	39,604	38,024	40,000	30,000	Fire Inc., Training Supplies, Medical Training, AWAIR/OSHA Training Staff Development, Conference, FF1, FF2, HazMat Initial Training
PRINTING & PUBLISHING	4340-000	0	500	1,000	1,000	Marketing Materials
UNIFORMS	4370-000	28,624	99,450	61,500	61,500	New Hire Turn-out & Wildland Fire Gear, Misc Uniform Items, Turn-out Gear Replacement
		75,495	147,961	115,010	107,475	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	30,605	39,396	37,088	47,604	Ladder Testing, SCBA Flow Testing, PSDS, Dispatch Application, Foam System Service, Pump Testing, Pump Service, Aerial Service, LEXIPOL, Vector, Accessory Svc for Fans, Generators, Extraction, and Saws, Alex Air Compressor Annual Maintenance & Test, Transunion Backgrounds, Motorola 800 MHz Contract, Archive Social
SUBSCRIPTIONS & DUES	4452-000	1,781	1,355	1,520	1,520	MN IAAI, Metro Fire Chiefs, Anoka Co. Fire Protection Assn, MSFCA, International Assn
		32,386	40,751	38,608	49,124	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	
		0	0	0	0	
TOTAL FIRE DEPARTMENT		558,785	848,628	959,909	1,094,025	

Building Inspections

This department provides minimum standards to safeguard the public by regulating and controlling the design, construction, use and occupancy, and maintenance of buildings constructed within the City. City Code and Ordinance compliance is enforced and controlled. The department reviews building plans and permits for compliance with state and local building codes. Electrical permits are issued and administered by the State of Minnesota.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	347,244	380,790	451,733	484,948
Supplies	971	5,135	1,650	1,750
Other Services/Charges	11,142	10,606	12,640	12,640
Contractual Services	41,549	23,647	37,740	37,740
Total	400,905	420,178	503,763	537,078

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Building Official	1.00	1.00	1.00	1.00
Building Inspector	1.00	2.00	2.00	2.00
Bldg/Fire Inspector	0.50	-	-	-
Building Permit Tech	1.00	1.00	1.00	1.00
Office Specialist	-	0.50	0.50	0.50
Total	3.50	4.50	4.50	4.50

CITY OF LINO LAKES

BUILDING INSPECTIONS (101-422)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	262,856	291,149	348,075	376,353	100% Building Official 2 - 100% Building Inspectors 100% Building Permit Technician 50% Office Specialist
OVERTIME SALARIES	4102-000	4,230	201	0	0	
TEMPORARIES	4106-000	1,200	0	0	0	
WELLNESS PROGRAM	4108-000	399	400	720	0	
PERA	4121-000	19,920	21,664	26,106	28,227	
SOCIAL SECURITY	4122-000	19,701	21,253	26,628	28,791	
ICMA EMPLOYER	4123-000	0	0	0	0	
HEALTH INSURANCE	4131-000	35,430	41,904	43,112	44,204	
LIFE & DISABILITY INSURANCE	4133-000	1,005	769	929	977	
DENTAL INSURANCE	4134-000	1,101	1,416	2,756	2,756	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	1,401	2,034	3,407	3,640	
		347,244	380,790	451,733	484,948	
SUPPLIES						
OFFICE SUPPLIES	4200-000	801	1,706	1,500	1,500	Card Stock for Building Permits, Correction Notice Forms, Septic System Pumping Forms, Code Books
SMALL TOOLS	4240-000	169	3,429	150	250	
		971	5,135	1,650	1,750	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	4,735	6,478	6,000	6,000	Permit Works Annual Maintenance & Assistance
TELEPHONE	4321-000	2,328	2,083	2,200	2,200	Inspections Cell Phones & Wi-Fi
TRAVEL & TUITION	4330-000	3,097	1,060	3,300	3,300	Staff Training & Mileage, SSTS Cert
UNIFORMS	4370-000	982	985	1,140	1,140	Building Inspections Staff
		11,142	10,606	12,640	12,640	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	41,549	23,467	37,220	37,220	Large Format Scanning - \$500 Back-Up Inspection Services - \$36,720
SUBSCRIPTIONS & DUES	4452-000	0	180	520	520	
		41,549	23,647	37,740	37,740	
TOTAL BUILDING INSPECTIONS						
		400,905	420,178	503,763	537,078	

Streets

The Streets Department maintains and improves all City streets for safety and mobility especially in the winter months. Annual maintenance programs for sealcoating and crackfilling designated streets increases their expected lifespan, and are the most costly projects performed by this department.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	607,132	625,401	694,415	735,463
Supplies	134,686	144,101	150,000	223,000
Other Services/Charges	92,461	107,032	103,050	116,050
Contractual Services	119,092	56,348	51,500	71,500
Capital Outlay	18,007	89,100	0	0
Total	971,377	1,021,982	998,965	1,146,013

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Public Services Director	0.25	0.05	0.15	0.15
Public Services Superintendent	-	0.20	0.20	0.20
Streets Supervisor	1.00	0.70	0.70	0.70
General Maintenance	5.00	5.00	5.00	5.00
Administrative Assistant	-	0.20	0.20	0.20
Total	6.25	6.15	6.25	6.25

CITY OF LINO LAKES						
STREETS (101-430)						
Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	430,104	418,333	466,965	488,150	15% Public Services Director
OVERTIME	4102-000	9,875	11,162	14,000	12,000	20% Public Services Superintendent
ON CALL/PAGER	4105-000	6,222	6,074	5,000	6,000	70% Streets Supervisor
TEMPORARIES	4106-000	17,102	36,329	29,920	43,320	5 - 100% General Maintenance Workers
WELLNESS PROGRAM	4108-000	0	0	0	0	20% Administrative Assistant
PERA	4121-000	34,437	33,785	36,447	37,961	Overtime: Snowplowing, Street Repairs, Unforeseen Emergencies
SOCIAL SECURITY	4122-000	34,682	34,914	39,465	42,034	Temporaries: Seasonal Positions
ICMA EMPLOYER CONTRIBUTION	4123-000	0	101	326	0	
HEALTH INSURANCE	4131-000	37,944	43,265	48,179	50,293	
LIFE & DISABILITY INSURANCE	4133-000	1,608	1,145	1,299	1,348	
DENTAL INSURANCE	4134-000	2,292	2,296	3,828	3,828	
REEMPLOYMENT INSURANCE	4141-000	0	845	0	0	
WORKER'S COMPENSATION	4151-000	32,866	37,152	48,986	50,529	
		607,132	625,401	694,415	735,463	
SUPPLIES						
MAINTENANCE SUPPLIES	4211-000	9,772	9,050	12,000	12,000	Boulevard & Median Maintenance Materials: Geo-fabric, Fertilizers, Pesticides, Irrigation Components, Erosion Prevention and Sediment Control Products, Grass Seed/Sod. Construction Materials: Lumber, Plywood, Screws, Nails, Nuts/Bolts/Washers, Bagged Concrete, Grout, Bentonite, Stakes/Lathe. Equipment Wear Items: Street Sweeper Center Brooms and Gutter Brooms, Plow Blades/Cutting Edges, Ditch Mower Blades, Saw Blades. Safety Items: High Visibility Vests, Shirts, Eye Protection, Ear Protection, Insect Repellent, Sunscreen, Hardhats, Chainsaw PPE. Any Products or Parts Intended for Streets Maintenance and Equipment Electrical Cords, Batteries, Rope, Tape, Cable, Glue, Paints & Solvents, Plumbing
STREET SIGNS	4223-000	9,028	7,967	12,000	15,000	Traffic Regulatory Signs, Parking Signs, Warning Signs, Construction Signs, Work Zone Signs, Public Awareness Signs, School Signs, Trail Signs, Reflective Tape/Sheeting, Barricades, Traffic Cones, Sign Posts, Hardware, Any Materials and Supplies Purchased Specifically for the Construction or Maintenance of Signs & Barricades
PATCHING MATERIALS	4224-000	47,459	62,698	50,000	87,500	Hot Asphalt, Cold Asphalt (i.e. UPM Bagged and Bulk), Asphalt Emulsion (tack), Crack Fill Material, Detackifier (for Crack Fill Operations)
SALT/SAND	4228-000	66,733	57,021	65,000	97,500	Regular Road Salt, Treated Road Salt, Bagged Sidewalk Salt, Sand used for Snow and Ice Management, Any Materials and Supplies Purchased Specifically to Facilitate the use of Salt (Brine or Solid) for Snow and Ice
GRAVEL AND MISCELLANEOUS	4229-000	253	5,482	7,000	7,000	Class V, Sand (not for Winter Operations), Rock, Chip Rock, Rip-rap, Topsoil, Compost, Mulch, and Woodchips
SMALL TOOLS	4240-000	1,442	1,883	4,000	4,000	Rakes, Snow Shovels, Flat Shovels, Spades, Loots, Sprayers, Pitch Forks, Push Brooms, Hand Tools, Power Tools, Tool Boxes & Containers, Jacks, Trailer Jacks, Winches, Chains/Binders, Ratchet Straps, Ladders, Chainsaws, Chainsaw Sharpeners, Weed Whips, Manual/Electric/Gas Engine Pumps, Locks
		134,686	144,101	150,000	223,000	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	9,000	12,300	12,450	12,450	Consulting, Engineering, Hazardous Waste Recycling, Cartograph
TELEPHONE	4321-000	990	1,147	1,000	1,000	
TRAVEL & TUITION	4330-000	1,752	2,945	5,000	5,000	Staff Training & Mileage
UNIFORMS	4370-000	2,190	1,880	2,600	2,600	
STREET LIGHTS	4385-000	78,528	88,760	82,000	95,000	Electricity & Repair of City-Owned Street Lights
		92,461	107,032	103,050	116,050	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	117,398	55,609	47,000	70,500	Patching/Spray Patching, Dead Deer Removal, Signal Maintenance, Contract Median and Round-A-Bout Maintenance
RENTED EQUIPMENT	4415-000	1,386	739	1,000	1,000	Traffic Control Sign Rental, Crack Fill Kettle, Rented Skid Steer/Toolcat Attachments, Tools, Vehicles, Equipment
SUBSCRIPTIONS & DUES	4452-000	308	0	3,500	0	
		119,092	56,348	51,500	71,500	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	18,007	89,100	0	0	
		18,007	89,100	0	0	
TOTAL STREETS		971,377	1,021,982	998,965	1,146,013	

Fleet Management

This department provides the maintenance for all City vehicles and equipment. Routine service and major repairs are performed in house by the City's mechanics. All stock and inventory parts are budgeted in this department.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	212,962	226,419	270,661	284,941
Supplies	180,493	268,482	241,300	246,300
Other Services/Charges	87,419	100,097	86,290	105,320
Contractual Services	44,820	108,545	66,000	67,500
Capital Outlay	4,680	20,585	0	0
Total	530,373	724,128	664,251	704,061

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Public Services Director	0.20	0.05	0.15	0.15
Public Services Superintendent	-	0.20	0.20	0.20
Mechanic	1.00	1.00	2.00	2.00
General Maint/Mechanic	1.00	1.00	-	-
Administrative Assistant	-	0.20	0.20	0.20
Total	2.20	2.45	2.55	2.55

CITY OF LINO LAKES

FLEET MANAGEMENT (101-431)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	157,839	168,525	197,752	219,874	15% Public Services Director
OVERTIME	4102-000	1,989	2,326	2,000	3,000	20% Public Services Superintendent
TEMPORARIES	4106-000	0	0	0	0	2 - 100% Mechanic
WELLNESS PROGRAM	4108-000	0	0	0	0	20% Administrative Assistant
PERA	4121-000	11,892	12,213	14,981	16,716	Overtime: Emergency Repairs, Snowplowing
SOCIAL SECURITY	4122-000	11,023	10,901	15,281	17,050	
ICMA EMPLOYER CONTRIBUTION	4123-000	0	101	326	0	
HEALTH INSURANCE	4131-000	23,777	24,672	30,460	17,561	
LIFE & DISABILITY INSURANCE	4133-000	573	420	569	622	
DENTAL INSURANCE	4134-000	1,187	1,083	1,562	1,562	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	4,683	6,178	7,730	8,556	
		212,962	226,419	270,661	284,941	
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	
MAINTENANCE SUPPLIES	4211-000	5,272	10,297	9,300	9,300	Shop Supplies (Brake Clean, Windex, Paper Towels, Spray Bottles, Penetrating Oils, WD40), Vehicle Washes (\$7,300 - 2 Times/Month Apr-Oct, 4 Times/Month Nov-Mar)
FUELS	4212-000	109,070	191,879	160,000	160,000	Gasoline & Diesel for all City Vehicles (Includes Police/Fire & Equipment)
SHOP PARTS	4221-000	61,583	55,911	65,000	70,000	All Replacement Parts to Repair Vehicles, All Maintenance Parts (Including Filters, Bulk Lubricants, Engine Oils, ATF's, Gear Lubes, Coolants, etc.)
SMALL TOOLS	4240-000	4,568	10,395	7,000	7,000	New and/or Replacement Tools for the Shop (Hand tools, Battery Powered Tools, Specialty Tools, etc.)
		180,493	268,482	241,300	246,300	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	41,967	55,890	44,300	60,500	Annual DOT Inspections, Annual Boom/Hoist Inspections, Alignments, Repairs, Cartegraph, 2024 - Installation of Precise GPS and Analytic Hardware (\$10,500)
TELEPHONE	4321-000	72	20	0	1,920	GPS Service for Pace Controls
TRAVEL & TUITION	4330-000	0	248	1,500	1,500	Training & Testing to Maintain Required Licenses and Certificates (ASE Certification & Testing, Automotive Training Classes or Seminars)
AUTO INSURANCE	4363-000	44,620	43,266	39,920	40,640	Insurance for Entire Fleet, Including Police & Fire
UNIFORMS	4370-000	760	673	570	760	
		87,419	100,097	86,290	105,320	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	43,320	107,045	60,000	66,000	Maintain and Repair Fire Equipment
SUBSCRIPTIONS AND DUES	4452-000	1,500	1,500	6,000	1,500	ALLData Online Repair Manual Subscription
		44,820	108,545	66,000	67,500	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	4,680	20,585	0	0	
		4,680	20,585	0	0	
TOTAL FLEET MANAGEMENT		530,373	724,128	664,251	704,061	

Government Buildings

This department is responsible for the costs associated with the repair and maintenance of the Civic Complex and other public buildings. All electrical, heating, telephone, office supply and postage costs are included in this

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	2,510	10,107	38,656	108,471
Supplies	37,999	47,195	47,400	47,400
Other Services/Charges	385,292	408,181	388,154	444,810
Contractual Services	98,023	114,527	98,200	23,400
Capital Outlay	5,863	0	0	0
Total	529,687	580,010	572,410	624,081

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Public Services Director	-	-	0.15	0.15
Total	-	-	0.15	0.15

The City outsourced janitorial services for all municipal buildings until 2023.

CITY OF LINO LAKES

GOVERNMENT BUILDINGS (101-432)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	2,080	1,720	23,379	25,184	15% Public Services Director
OVERTIME SALARIES	4102-000	0	0	0	0	Boiler Tech Endorsement
PART-TIME WAGES	4103-000	0	0	0	53,820	
TEMPORARIES	4106-000	0	6,930	8,330	9,880	Part-Time: Custodial Maintenance
WELLNESS PROGRAM	4108-000	0	0	0	0	Temporaries: Seasonal Position
PERA	4121-000	156	129	1,753	5,925	
SOCIAL SECURITY	4122-000	153	654	2,426	6,800	
ICMA EMPLOYER CONTRIBUTION	4123-000	0	0	326	0	
HEALTH INSURANCE	4131-000	0	0	1,210	1,268	
LIFE & DISABILITY INSURANCE	4133-000	0	0	68	73	
DENTAL INSURANCE	4134-000	0	0	92	92	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	121	674	1,072	5,429	
		2,510	10,107	38,656	108,471	
SUPPLIES						
OFFICE SUPPLIES	4200-000	9,830	10,192	10,000	10,000	Supplies for Office Operations
MAINTENANCE SUPPLIES	4211-000	26,281	30,129	35,000	35,000	Replacement Parts, Janitorial Supplies, Landscaping Materials
SMALL TOOLS	4240-000	1,888	6,874	2,400	2,400	
		37,999	47,195	47,400	47,400	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	57,259	53,136	59,000	59,000	Repair/Calibration of HVAC System, Repairs in City Buildings, Safety Systems Monitoring
TELEPHONE	4321-000	7,300	7,440	6,864	8,000	Telephone & Internet Service Charges
POSTAGE	4322-000	4,977	5,079	5,000	5,500	
TRAVEL & TUITION	4330-000	0	479	0	0	
INSURANCE	4361-000	131,357	132,613	133,790	160,310	General Liability, Property, Excess Liability
ELECTRICITY	4381-000	110,958	121,019	96,500	125,000	For all City Facilities
UTILITIES	4382-000	14,365	20,338	18,000	18,000	Sewer, Water, Irrigation
HEAT	4383-000	45,031	56,423	54,000	54,000	Civic Complex & Other City Facilities
SANITATION	4384-000	14,044	11,655	15,000	15,000	Refuse Collection for City Complex & Other City Facilities
		385,292	408,181	388,154	444,810	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	97,679	114,163	98,000	23,000	Pest Control, Copier Maintenance, Fire Extinguisher Maintenance, Postage Machine Rental, Shredder, Roof Inspections, Read/Calibrate Scales, Garage Door Maintenance
SUBSCRIPTIONS & DUES	4452-000	344	364	200	400	Newspaper
		98,023	114,527	98,200	23,400	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	5,863	0	0	0	
		5,863	0	0	0	
TOTAL GOVERNMENT BUILDINGS		529,687	580,010	572,410	624,081	

Parks

The Parks Department is responsible for the acquisition and planning of land areas, maintenance and inspection of current parks, and development of future park land. The goal is to provide high quality recreation experiences within a limited budget.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	477,797	478,450	657,140	709,979
Supplies	34,650	79,842	50,000	50,000
Other Services/Charges	72,021	59,502	52,100	67,100
Contractual Services	129,289	117,397	254,700	254,700
Capital Outlay	369,434	5,566	0	0
Total	1,083,192	740,757	1,013,940	1,081,779

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Public Services Director	0.25	0.15	0.40	0.40
Parks Supervisor	1.00	1.00	1.00	1.00
General Maintenance	3.00	4.00	4.00	4.00
Administrative Assistant	0.70	0.20	0.20	0.20
Total	4.95	5.35	5.60	5.60

CITY OF LINO LAKES

PARKS (101-450)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	348,684	340,035	435,548	464,222	40% Public Services Director
OVERTIME	4102-000	781	1,128	2,000	2,000	100% Parks Supervisor
TEMPORARIES	4106-000	27,536	29,780	57,265	78,080	4 - 100% General Maintenance Workers
WELLNESS PROGRAM	4108-000	0	0	0	0	20% Administrative Assistant
PERA	4121-000	26,090	25,465	32,816	34,967	Temporaries:
SOCIAL SECURITY	4122-000	27,999	27,056	37,853	41,639	Summer Seasonal Positions
ICMA EMPLOYER	4123-000	1,618	1,413	2,638	0	Winter Warming House Attendants
HEALTH INSURANCE	4131-000	28,245	30,906	47,020	43,757	
LIFE & DISABILITY INSURANCE	4133-000	1,292	898	1,194	1,263	
DENTAL INSURANCE	4134-000	2,130	1,939	3,430	3,430	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	13,423	19,830	37,376	40,621	
		477,797	478,450	657,140	709,979	
SUPPLIES						
						Engineered Wood Fiber, Fencing & Netting, Trees, Plantings, Rock, Ag-Lime, Pea Rock, Class V, Fertilizer, Seed, Herbicides, Line Chalk, Field Marking Paint, Clay, Sod, Irrigation System Maint/Repair/Upgrade, Paint, Lumber, Dog Waste Bags
MAINTENANCE SUPPLIES	4211-000	33,318	74,253	47,000	47,000	
SMALL TOOLS	4240-000	1,333	5,589	3,000	3,000	Hand Tools, Small Power Tools, Mowers, Chain Saws, Weed Whips
		34,650	79,842	50,000	50,000	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	13,323	8,867	7,150	8,150	Cartegraph, Engineering, Electrical
TELEPHONE	4321-000	802	675	2,000	1,000	Cell Phones, iPads
TRAVEL & TUITION	4330-000	1,167	1,948	3,000	3,000	Certification Training, Seminars, Computer Training, Mileage
BOARD STIPEND	4331-000	3,206	2,100	2,750	2,750	Board Members - 6 @ \$75 x 5 mtgs; Chair \$100 x 5 mtgs
UNIFORMS	4370-000	1,520	1,520	1,900	1,900	
ELECTRICITY	4381-000	3,162	3,293	3,500	3,500	Park Buildings and Shelters, Security Lighting, Hockey Rink Lights
UTILITIES (WATER/SEWER)	4382-000	43,268	35,305	25,000	40,000	Irrigation
HEAT	4383-000	4,359	4,803	5,000	5,000	
SANITATION	4384-000	1,215	991	1,800	1,800	Trash/Recycling
		72,021	59,502	52,100	67,100	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	128,896	117,438	254,000	254,000	Portable Restrooms, Weed Control, Tree/Stump Removal, Trail Construction/Repair/Maint, Irrigation Systems
RENTED EQUIPMENT	4415-000	281	(147)	500	500	
SUBSCRIPTIONS & DUES	4452-000	111	106	200	200	Professional Memberships & Subscriptions
		129,289	117,397	254,700	254,700	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	369,434	5,566	0	0	
		369,434	5,566	0	0	
TOTAL PARKS		1,083,192	740,757	1,013,940	1,081,779	

Recreation

The Recreation Department provided for the community both fee-based and non-fee based programs prior to the COVID-19 pandemic. Post-pandemic, programming resumed with the opening of the Rookery Activity Center in Spring 2022.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	0	45,058	0	0
Supplies	0	0	0	0
Other Services/Charges	34,745	35	0	0
Contractual Services	0	0	0	0
Total	34,745	45,093	0	0

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Public Services Director	-	0.10	-	-
Recreation Supervisor I	-	-	-	-
Recreation Coordinator	-	-	-	-
PT Office Specialist	-	-	-	-
Total	-	0.10	-	-

The COVID-19 pandemic halted recreation programming in 2020. The Recreation Supervisor I and PT Office Specialist positions were eliminated while the Public Services Director was reallocated to other departments. The remaining budget was redirected to park improvements and repairs in 2021. A part-time Recreation Coordinator and warming house attendants were budgeted in 2022 prior to the opening of the Rookery Activity Center. Warming house attendants are budgeted within the Parks Department

CITY OF LINO LAKES

RECREATION (101-451)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	0	17,591	0	0	
OVERTIME	4102-000	0	0	0	0	
TEMPORARIES	4106-000	0	8,250	0	0	
WELLNESS PROGRAM	4108-000	0	0	0	0	
PERA	4121-000	0	1,275	0	0	
SOCIAL SECURITY	4122-000	0	1,950	0	0	
ICMA EMPLOYER	4123-000	0	203	0	0	
HEALTH INSURANCE	4131-000	0	1,390	0	0	
LIFE & DISABILITY INSURANCE	4133-000	0	38	0	0	
DENTAL INSURANCE	4134-000	0	88	0	0	
REEMPLOYMENT INSURANCE	4141-000	0	13,665	0	0	
WORKER'S COMPENSATION	4151-000	0	608	0	0	
		0	45,058	0	0	
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	
MAINTENANCE SUPPLIES	4211-000	0	0	0	0	
		0	0	0	0	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	34,745	0	0	0	
TELEPHONE	4321-000	0	35	0	0	
TRAVEL & TUITION	4330-000	0	0	0	0	
PRINTING & PUBLISHING	4340-000	0	0	0	0	
NEWSLETTER - PROGRAM SCHEDULE	4343-000	0	0	0	0	
		34,745	35	0	0	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	0	0	0	0	
		0	0	0	0	
TOTAL RECREATION		34,745	45,093	0	0	

CITY OF LINO LAKES

OTHERS (101-499)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
CONTINGENCY	4905-000	0	0	234,000	79,247	Operating Contingency
OPERATING TRANSFERS	4910-000	951,113	321,750	0	150,000	Transfer Reserves to Capital Equipment Replacement
TOTAL OTHERS		951,113	321,750	234,000	229,247	

SUMMARY BY CATEGORY

PERSONAL SERVICES	7,203,588	7,974,957	8,784,452	9,581,467
SUPPLIES	454,475	631,337	617,575	690,817
OTHER SERVICES AND CHARGES	1,451,687	1,488,994	1,530,347	1,683,673
CONTRACTUAL SERVICES	826,386	891,210	1,011,042	983,764
CAPITAL OUTLAY	404,094	115,251	-	-
OTHERS	951,113	321,750	234,000	229,247
TOTAL EXPENDITURES	11,291,344	11,423,499	12,177,416	13,168,968

The Rookery Activity Center

The Rookery Activity Center offers a fitness floor, fitness studio, lap pool, zero-depth recreational pool, gymnasium, child watch, and rentable room space. The fitness floor and fitness classes are managed by Endurance Fitness of MN. Programming is offered for all ages.

A rookery is defined as a communal nesting place for a colony of gregarious birds, such as blue herons. It was important to give the center a name that is unique to Lino Lakes as well a name evokes a sense of community and belonging.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	0	814,910	1,313,172	1,291,354
Supplies	0	60,149	89,100	98,862
Other Services/Charges	0	195,701	305,503	307,108
Contractual Services	0	205,136	282,030	253,330
Total	0	1,275,896	1,989,805	1,950,654

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Public Services Director	-	0.50	-	-
Activity Center Manager	-	1.00	1.00	1.00
Aquatic Supervisor	-	1.00	1.00	1.00
Activity Center Coordinator	-	2.00	2.00	2.00
Bldg/Custodial Maint Supervisor	-	1.00	1.00	1.00
Bldg/Custodial Maint Worker	-	1.00	1.00	1.00
Human Resources Assistant	-	1.00	1.00	1.00
Administrative Assistant	-	-	-	-
Total	-	7.50	7.00	7.00

**CITY OF LINO LAKES
THE ROOKERY ACTIVITY CENTER FUND (202)
2024 ADOPTED BUDGET**

Description	Account Number	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
Property Taxes						
General Property Tax	202-000-3010-000	0	0	325,000	500,000	
		0	0	325,000	500,000	
Intergovernmental						
Other Federal Revenue	202-000-3319-000	0	500,000	0	0	American Rescue Plan Act (ARPA) Funds
Other Grants	202-000-3372-000	0	7,935	0	0	
		0	507,935	0	0	
Charges For Services						
Return Check Fee	202-000-3413-000	0	0	0	0	
Annual Membership Fees	202-000-3470-000	0	60,966	137,218	208,000	
Monthly Membership Fees	202-000-3471-000	0	217,629	736,113	655,200	
Daily Use Fees	202-000-3472-000	0	25,638	67,668	80,600	
EF Basic Classes/Programs	202-000-3473-000	0	0	0	0	
EF Personal & Specialty Train	202-000-3474-000	0	25,470	110,000	75,000	
EF Spinning Classes	202-000-3475-000	0	0	25,000	25,000	
Gym Rentals	202-000-3476-000	0	1,200	15,000	5,000	
Pool Rentals	202-000-3477-000	0	2,560	30,000	15,000	
Room Rentals	202-000-3478-000	0	1,585	6,500	7,500	
Birthday Party Rentals	202-000-3479-000	0	4,825	0	0	Accounted for in Program Revenue Beginning in 2023
Retail Sales	202-000-3480-000	0	137	6,500	3,000	
Enrollment Fees	202-000-3481-000	0	14,001	14,820	30,000	
Locker Rental	202-000-3482-000	0	193	9,000	4,500	
Towel Service	202-000-3483-000	0	1,099	18,495	7,000	
Child Watch	202-000-3484-000	0	763	1,000	1,000	Non-Member Daily Fees
Program Revenue	202-000-3485-000	0	39,678	237,529	250,020	See Program Budget Detail
		0	395,744	1,414,843	1,366,820	
Investment Earnings						
Interest On Investments	202-000-3620-000	0	0	0	0	
Change in Fair Value of Investments	202-000-3621-000	0	0	0	0	
		0	0	0	0	
Miscellaneous						
Refunds & Reimbursements	202-000-3730-000	0	15	0	0	
Silver Sneakers	202-000-3731-000	0	13,755	34,232	42,100	
Renew Active/One Pass	202-000-3732-000	0	13,664	48,746	53,000	
Cash Over (Short)	202-000-3800-000	0	58	0	0	
Miscellaneous Revenue	202-000-3810-000	0	0	0	0	
		0	27,492	82,978	95,100	
Other						
Operating Transfers	202-000-3920-000	0	20,626	0	0	
		0	20,626	0	0	
Total Revenues		0	951,797	1,822,821	1,961,920	

CITY OF LINO LAKES

THE ROOKERY ACTIVITY CENTER (202-451)

Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	0	370,709	517,067	556,367	100% Activity Center Manager
OVERTIME	4102-000	0	452	0	0	100% Aquatic Supervisor
PART-TIME	4103-000	0	299,936	569,847	500,000	2 - 100% Activity Center Coordinator
TEMPORARIES	4106-000	0	3,803	0	0	100% HR Assistant
WELLNESS PROGRAM	4108-000	0	0	0	0	100% Bldg Custodial/Maintenance Supervisor
PERA	4121-000	0	34,198	57,343	60,478	100% Bldg Custodial/Maintenance Worker
SOCIAL SECURITY	4122-000	0	49,593	77,423	80,812	
ICMA EMPLOYER CONTRIBUTION	4123-000	0	1,015	0	0	Part-time: Aquatics Fitness Instructor, Aquatics Lead,
HEALTH INSURANCE	4131-000	0	40,365	56,575	58,057	Child Watch Attendant, Custodial Worker, Guest Services
LIFE & DISABILITY INSURANCE	4133-000	0	903	1,398	1,495	Representative, Lifeguard, Manager On Duty, Recreation
DENTAL INSURANCE	4134-000	0	1,569	4,287	4,287	Attendant, Program Staff
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	0	12,367	29,232	29,858	
		0	814,910	1,313,172	1,291,354	
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	11,285	5,500	7,000	General and Office Supplies, Coffee, Pool Wristbands, Aquafit Equipment, Nest Toys
PROGRAM SUPPLIES	4205-000	0	4,753	14,900	24,062	See Program Budget Detail
MAINTENANCE SUPPLIES	4211-000	0	22,735	46,500	44,300	Cleaning Supplies, Paper Products, Soap, Pool/Sauna Parts and Pumps, Water Filters, Air Filters, Paint and Hardware, Water Fountains, Miscellaneous Building Supplies
CHEMICALS	4222-000	0	5,527	7,200	12,000	Pool Testing Supplies, Chlorine, Acid, Bicarbonate
RESALE ITEMS	4235-000	0	139	5,000	2,500	T-shirts, Lanyards, Locks, Diapers, Goggles, Swim Caps, Toothpaste, Deodorant, Shampoo, Socks, and Earbuds
SMALL TOOLS	4240-000	0	15,710	10,000	9,000	Tools, Equipment, and Furniture
		0	60,149	89,100	98,862	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	30,887	10,000	10,000	Repair/Calibration of HVAC and Electrical Systems, Safety Systems Monitoring
OTHER CONSULTANT	4310-000	0	4,204	57,779	59,000	Metro-INET Services, Programs & Support, CivicRec Annual Maintenance, WheniWork Scheduling Software
TELEPHONE	4321-000	0	2,572	2,750	5,400	Emergency Phone Services, Cell Phone Stipends
POSTAGE	4322-000	0	154	2,500	500	
TRAVEL & TUITION	4330-000	0	4,963	3,000	6,000	MRPA Annual Conference, Mileage Reimbursement, Professional Development/Training, Lifeguard & Instructor Certifications
PRINTING & PUBLISHING	4340-000	0	597	667	0	
PAYMENT PROCESSING	4345-000	0	13,103	38,997	30,000	Credit Card and Healthy Contribution Processing Fees
INSURANCE	4361-000	0	14,372	26,290	30,458	General Liability & Property Insurance
UNIFORMS	4370-000	0	1,901	2,850	2,000	
ELECTRICITY	4381-000	0	74,474	88,000	88,000	
UTILITIES	4382-000	0	12,677	10,920	14,000	Water & Sewer Service
HEAT	4383-000	0	30,434	55,750	55,750	
SANITATION	4384-000	0	5,363	6,000	6,000	Refuse Collection
		0	195,701	305,503	307,108	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	0	17,122	12,500	14,000	Copier Maintenance, Rug Service, Pest Control, Annual Inspections (Alarm, Elevator, Fire Extinguishers), Irrigation Service
CONT SRVS - FITNESS PROVIDER	4411-000	0	162,802	241,230	214,980	Endurance Fitness Monthly Fee and Share of Program Revenue
CONT SRVS - PROGRAMS	4412-000	0	2,635	7,550	6,350	See Program Budget Detail
RENTAL EQUIPMENT	4415-000	0	0	0	0	
SPECIAL PROJECTS	4418-000	0	5,000	8,750	5,000	Scholarship/Financial Aid
SUBSCRIPTIONS & DUES	4452-000	0	1,486	1,000	2,000	MRPA Membership, Pool Certification Fee
MARKETING	4900-000	0	16,091	11,000	11,000	
		0	205,136	282,030	253,330	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	0	0	
		0	0	0	0	
TOTAL ROOKERY ACTIVITY CENTER		0	1,275,896	1,989,805	1,950,654	

**CITY OF LINO LAKES
THE ROOKERY ACTIVITY CENTER
2024 PROGRAM BUDGET DETAIL**

Program	Revenue	Expenditures				Total	Net +/-
		Personal Services	Supplies	Contracted Services			
Swim Lessons							
Winter Group Swim Lessons	36,016	8,235	612	-	8,847	27,169	
Winter Private Swim	1,100	285	-	-	285	815	
Spring Group Swim Lessons	23,518	5,314	300	-	5,614	17,904	
Spring Private	1,100	285	-	-	285	815	
Summer Group Swim	32,571	7,379	300	-	7,679	24,892	
Summer Private Swim	4,215	855	-	-	855	3,360	
Fall Group Swim Lessons	29,900	6,764	300	-	7,064	22,836	
Fall Private Swim	1,100	285	-	-	285	815	
	129,520	29,402	1,512	-	30,914	98,606	
Youth Programs							
School Out Programs	8,000	4,000	800	-	4,800	3,200	
Other Programs	12,000	4,000	1,500	1,000	6,500	5,500	
	20,000	8,000	2,300	1,000	11,300	8,700	
Gym Programs							
Adult Pickleball Lessons	8,000	960	200	-	1,160	6,840	
Pickleball Leagues	2,400	500	-	-	500	1,900	
Other Adult Programs	1,500	250	100	-	350	1,150	
Preschool Programs	2,200	672	200	-	872	1,328	
Other Kids Sports	1,500	350	150	-	500	1,000	
	15,600	2,732	650	-	3,382	12,218	
Aquatics Programs							
Aquatic Special Events	3,000	1,000	2,000	-	3,000	-	
	3,000	1,000	2,000	-	3,000	-	
Active Adult Programs							
AARP Classes	1,500	-	-	1,200	1,200	300	
Adult Day Trips	2,500	-	200	2,200	2,400	100	
Lunch and Learn	500	-	200	-	200	300	
Card Games	-	-	500	-	500	(500)	
	4,500	-	900	3,400	4,300	200	
Community Programs							
CPR Training Classes	1,200	600	400	-	1,000	200	
Secret Holiday Shop	5,000	400	3,500	450	4,350	650	
Valentine's Dance	1,200	400	300	-	700	500	
Misc. Programs	5,000	500	1,000	1,500	3,000	2,000	
	12,400	1,900	5,200	1,950	9,050	3,350	
Birthday Parties							
Birthday Parties	25,000	4,000	5,000	-	9,000	16,000	
	25,000	4,000	5,000	-	9,000	16,000	
Summer Camps							
Summer Camps	40,000	25,000	6,500	-	31,500	8,500	
	40,000	25,000	6,500	-	31,500	8,500	
GRAND TOTALS	250,020	72,034	24,062	6,350	102,446	147,574	

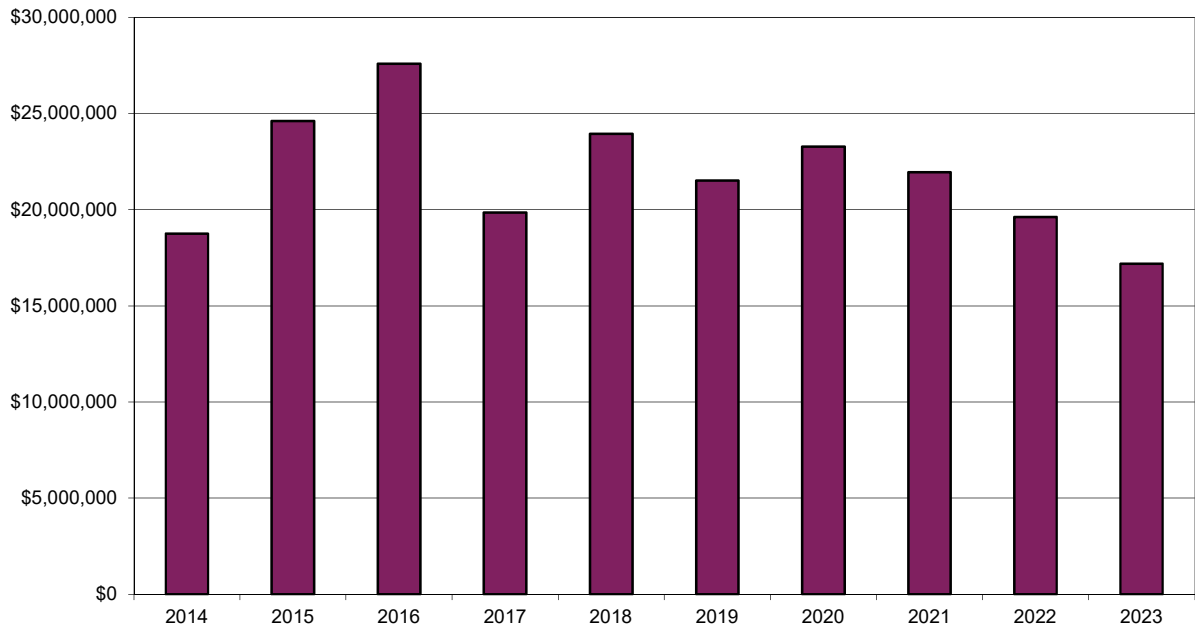
**City of Lino Lakes
Schedule of
Bonded Indebtedness**

	Interest Rate	Dated	Maturity Date	Issue Amount	Principal Outstanding 12/31/23	Principal Due 2024	Interest Due 2024
General Obligation Bonds:							
G.O. Tax Increment Bonds 2007A	4.12%	7/15/07	2/1/24	4,215,000	280,000	280,000	5,775
G.O. Bonds 2012A	1.26%	11/15/12	2/1/24	2,015,000	165,000	165,000	1,361
G.O. Bonds 2015A	2.09%	5/28/15	2/1/31	3,095,000	1,690,000	220,000	38,713
2015 Lease Revenue Bonds	3.24%	6/18/15	4/1/36	4,350,000	3,110,000	200,000	102,538
G.O. Capital Note 2016A	2.00%	4/14/16	2/1/26	294,525	35,475	35,475	710
G.O. Bonds 2018A	3.15%	12/19/18	2/1/34	4,950,000	4,125,000	305,000	157,606
G.O. Street Reconstruction Bonds 2021A	0.98%	7/15/21	2/1/32	1,815,000	1,650,000	170,000	29,695
Total General Obligation Bonds				<u>20,734,525</u>	<u>11,055,475</u>	<u>1,375,475</u>	<u>336,397</u>
General Obligation Special Assessment Bonds:							
Taxable G.O. Improvement Bonds 2013A	3.55%	7/15/13	2/1/24	615,000	65,000	65,000	1,300
G.O. Improvement Bonds 2014A	1.63%	11/20/14	2/1/26	2,645,000	350,000	155,000	6,151
Total General Obligation Special Assessment Bonds				<u>3,260,000</u>	<u>415,000</u>	<u>220,000</u>	<u>7,451</u>
General Obligation Revenue Bonds:							
G.O. Utility Revenue Bonds 2016A	1.52%	11/23/16	2/1/27	1,420,000	590,000	145,000	10,350
G.O. Bonds 2018A	3.15%	12/19/18	2/1/34	1,965,000	1,535,000	130,000	48,806
G.O. Utility Revenue Bonds 2020A	1.41%	7/8/20	2/1/35	4,330,000	3,590,000	245,000	99,500
Total General Obligation Revenue Bonds				<u>7,715,000</u>	<u>5,715,000</u>	<u>520,000</u>	<u>158,656</u>
Total Bonded Indebtedness				<u><u>31,709,525</u></u>	<u><u>17,185,475</u></u>	<u><u>2,115,475</u></u>	<u><u>502,505</u></u>

Tax Support Information

	2023 Pay 2024 Tax Levy
General Obligation Bonds:	
G.O. Bond 2015A	219,857
G.O. Bond 2015A - Abatement Portion	54,732
2015 EDA Lease Revenue Bond	319,765
G.O. Bond 2018A	485,475
G.O. Bond 2021A	207,895
Total General Obligation Bonds	<u><u>1,287,724</u></u>

City of Lino Lakes Bonded Indebtedness 2014 - 2023



<u>Year</u>	<u>Amount</u>
2014	\$ 18,756,000
2015	\$ 24,611,250
2016	\$ 27,600,250
2017	\$ 19,852,725
2018	\$ 23,941,025
2019	\$ 21,514,485
2020	\$ 23,283,720
2021	\$ 21,949,720
2022	\$ 19,625,360
2023	\$ 17,185,475

City of Lino Lakes

Enterprise Fund Summary

Account Description	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Increase/ Decrease
<u>Revenue</u>					
Water Fund	1,663,729	1,599,124	1,920,311	2,284,343	18.96%
Sewer Fund	1,853,849	1,553,464	1,966,510	2,122,432	7.93%
Storm Water Fund	0	485,174	536,470	549,470	2.42%
Total	3,517,578	3,637,762	4,423,291	4,956,245	12.05%
<u>Expenditures</u>					
<u>Personal Services</u>					
Water Fund	308,974	326,919	403,260	415,378	3.01%
Sewer Fund	314,141	335,258	416,456	428,714	2.94%
Storm Water Fund	0	164,987	195,385	199,361	2.03%
	623,115	827,164	1,015,101	1,043,453	2.79%
<u>Supplies</u>					
Water Fund	309,271	345,357	357,000	387,000	8.40%
Sewer Fund	44,591	68,913	62,000	90,200	45.48%
Storm Water Fund	0	15,467	24,000	24,000	0.00%
	353,862	429,737	443,000	501,200	13.14%
<u>Other Services and Charges</u>					
Water Fund	357,015	341,679	316,587	356,257	12.53%
Sewer Fund	275,508	252,613	302,177	348,113	15.20%
Storm Water Fund	0	44,300	45,305	45,150	(0.34%)
	632,523	638,592	664,069	749,520	12.87%
<u>Contractual Services</u>					
Water Fund	20,687	9,965	65,495	12,995	(80.16%)
Sewer Fund	1,002,735	1,093,045	1,248,109	1,373,738	10.07%
Storm Water Fund	0	26,723	227,500	227,500	0.00%
	1,023,422	1,129,733	1,541,104	1,614,233	4.75%
<u>Depreciation</u>					
Water Fund	625,544	789,106	0	0	0.00%
Sewer Fund	550,018	597,713	0	0	0.00%
Storm Water Fund	0	0	0	0	0.00%
	1,175,562	1,386,819	0	0	0.00%
<u>Other</u>					
Water Fund	322,933	573,283	980,020	731,760	(25.33%)
Sewer Fund	0	0	225,420	0	(100.00%)
Storm Water Fund	0	0	0	0	0.00%
	322,933	573,283	1,205,440	731,760	(39.30%)
<u>Capital Outlay</u>					
Water Fund	0	1,206,321	0	157,500	0.00%
Sewer Fund	0	0	35,000	157,500	350.00%
Storm Water Fund	0	0	44,280	53,459	20.73%
	0	1,206,321	79,280	368,459	364.76%
Total Water Expenditures	1,944,424	3,592,630	2,122,362	2,060,890	(2.90%)
Total Sewer Expenditures	2,186,993	2,347,542	2,289,162	2,398,265	4.77%
Total Storm Water Expenditures	0	251,477	536,470	549,470	2.42%
Total Expenditures	4,131,417	6,191,649	4,947,994	5,008,625	1.23%
Revenues over/(under) Expenditures	(613,839)	(2,553,887)	(524,703)	(52,380)	

Water Operating

Water Operating is responsible for providing a low cost, safe, efficient supply of municipal water. The City operates six wells and three water towers. There are approximately 5,744 connections. All costs are paid for with user fees. The City has joint powers agreements with the cities of Shoreview, Blaine, and Circle Pines for water availability to areas in the city that are not watered.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	308,974	326,919	403,260	415,378
Supplies	309,271	345,357	357,000	387,000
Other Services/Charges	357,015	341,679	316,587	356,257
Contractual Services	20,687	9,965	65,495	12,995
Depreciation	625,544	789,106	0	0
Operating Transfers	322,933	573,283	980,020	731,760
Capital Outlay	0	1,206,321	0	157,500
Total	1,944,424	3,592,630	2,122,362	2,060,890

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Public Services Director	0.15	0.05	0.05	0.05
Community Dev Director	-	0.10	0.10	0.10
Public Services Superintendent	-	0.25	0.25	0.25
Utility Supervisor	0.50	-	-	-
General Maintenance	1.50	2.50	2.50	2.50
Administrative Assistant	0.15	0.20	0.20	0.20
Finance Director	0.08	0.08	0.08	0.08
Accounting Clerk I	0.50	0.50	0.50	0.50
Accounting Clerk II	0.13	0.13	0.13	0.13
Office Specialist	0.25	0.25	0.25	0.25
Total	3.25	4.05	4.05	4.05

**CITY OF LINO LAKES
WATER OPERATING FUND (601)
2024 ADOPTED BUDGET**

	Account Number	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
Operating Revenue						
Penalties & Interest	601-000-3150-000	762	139	0	0	
Water Hook-Up Charge	601-000-3248-000	68,770	37,030	41,250	41,250	
Other Grants	601-000-3372-000	0	0	0	0	
Water Meter Sales	601-000-3406-000	134,559	80,900	50,000	100,000	
Irrigation Controller Sales	601-000-3407-000	4,750	3,690	5,000	5,000	
Interest on Investments	601-000-3620-000	(34,068)	(246,188)	50,000	50,000	
Change in Fair Value of Investments	601-000-3621-000	0	0	0	0	
Miscellaneous Revenue	601-000-3714-000	1,698	1,199	1,800	1,800	
Refunds and Reimbursements	601-000-3730-000	0	10,894	0	0	
Flat Water Charge	601-000-3850-000	0	288,630	441,420	601,760	Quarterly Base Fee - \$5/quarter YoY Increase
Water Sales	601-000-3855-000	1,450,985	1,389,467	1,308,841	1,450,533	Volume Charges - 4.0% YoY Increase
Water Penalties	601-000-3858-000	21,766	33,363	22,000	34,000	
Sale of Capital Assets	601-000-3910-000	14,506	0	0	0	
		1,663,729	1,599,124	1,920,311	2,284,343	
Other Sources						
Use of Reserves		0	0	202,051	0	
		0	0	202,051	0	
Total Operating Revenue & Other Sources						
		1,663,729	1,599,124	2,122,362	2,284,343	

CITY OF LINO LAKES						
<u>WATER (601-494)</u>						
Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	223,966	228,337	285,610	298,975	5% Public Services Director
OVERTIME	4102-000	7,267	6,928	7,000	7,000	10% Community Development Director
ON CALL	4105-000	6,222	6,074	5,000	6,000	25% Public Works Superintendent
TEMPORARIES	4106-000	6,291	3,755	9,860	9,880	5 - 50% General Maintenance Workers
WELLNESS PROGRAM	4108-000	0	99	72	72	20% Administrative Assistant
PERA	4121-000	17,128	17,132	22,321	23,398	7.5% Finance Director
FICA/MEDICARE	4122-000	17,206	17,459	23,521	24,622	12.5% Accounting Clerk II
ICMA EMPLOYER	4123-000	0	101	145	0	50% Accounting Clerk I
PENSION EXPENSE	4125-000	(20,087)	15,190	0	0	25% Office Specialist
HEALTH INSURANCE	4131-000	43,199	22,330	35,939	31,506	Temporaries: Seasonal Positions
LIFE & DISABILITY INSURANCE	4133-000	816	579	905	941	
DENTAL INSURANCE	4134-000	1,690	1,544	2,481	2,481	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	5,278	7,391	10,406	10,503	
		308,974	326,919	403,260	415,378	
SUPPLIES						
OFFICE SUPPLIES	4200-000	2,341	1,348	2,500	2,500	Utility Billing Forms, Computer and General Supplies
						Fire Hydrants, Hydrant Hoses, Flushing Equipment, Gate Valves, Hardware for Repairs, Replacement Plumbing Supplies, Heaters, Dehumidifiers, Locate Paint and Flags, Gravel, Rock, Sand, Property Maintenance Supplies
MAINTENANCE SUPPLIES	4211-000	36,658	39,458	45,000	45,000	
FUELS	4212-000	10,000	10,000	12,000	12,000	
METERS	4215-000	95,479	116,959	150,000	150,000	New/Replacement Meters, New/Replacement MXU'S, Irrigation Meters, Commercial Meters, Meter Technology Upgrades
IRRIGATION CONTROLLERS	4216-000	18,999	19,799	20,000	20,000	
CHEMICALS	4222-000	139,837	154,190	125,000	155,000	Polyphosphate, Fluoride, Chlorine, Chemical Pumps, Chemical Containment, Reagents for Water Sampling
SMALL TOOLS	4240-000	5,958	3,603	2,500	2,500	Wrenches, Drills, Saws
		309,271	345,357	357,000	387,000	
OTHER SERVICES AND CHARGES						
						Water Main Breaks, Well/Tower Maintenance, Scada Maintenance/Upgrades, Fire Hydrant Painting, RPZ Testing, Cartegraph, DNR Appropriations Permit
PROFESSIONAL SERVICES	4300-000	183,834	120,528	100,300	103,300	
MUNICIPAL ATTORNEY	4301-000	1,180	5,691	0	5,000	
MUNICIPAL ENGINEER	4304-000	24,325	20,346	25,000	25,000	
AUDITOR	4308-000	0	0	0	7,000	Water Fund Portion of Independent Annual Audit
OTHER CONSULTANT	4310-000	11,602	24,375	16,547	19,286	Metro-INET Services, Programs & Support, Springbrook Financial Software Annual Maintenance - UB Module
TELEPHONE	4321-000	3,434	3,700	5,000	5,000	Cellular Phones, Well House Land Line Back-up
POSTAGE	4322-000	5,706	5,075	5,500	6,000	Utility Billing Postage
TRAVEL & TUITION	4330-000	1,740	2,009	4,500	4,500	
PRINTING & PUBLISHING	4340-000	4,549	3,238	10,000	5,000	Water Quality Report
PAYMENT PROCESSING	4345-000	0	11,303	11,000	13,000	
INSURANCE	4360-000	10,111	16,303	26,840	27,078	
AUTO INSURANCE	4363-000	941	951	1,000	953	
UNIFORMS	4370-000	744	751	900	1,140	Clothing Allowance
ELECTRICITY	4381-000	100,877	117,240	90,000	120,000	Well House Lighting and Pump Usage
UTILITIES (WATER/SEWER)	4382-000	5,973	7,217	15,000	9,000	Blaine, Shoreview, and Centennial Utilities - Utility Connections
HEAT	4383-000	1,999	2,952	5,000	5,000	Well House Heating
		357,015	341,679	316,587	356,257	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	19,131	9,327	64,495	11,995	Gopher One-Call, Monthly Lab Testing, Utility Statement Processing
SUBSCRIPTIONS & DUES	4452-000	1,556	638	1,000	1,000	AWWA, Water Operators Licenses
		20,687	9,965	65,495	12,995	
DEPRECIATION						
ASSET DEPRECIATION	4510-000	625,544	789,106	0	0	Annual Depreciation Expense - Water Infrastructure & Equip
		625,544	789,106	0	0	
OTHER						
						Flat Water Charge Transferred to Area and Unit Fund (\$601,760), Water Fund Portion of 2024 Street Reconstruction (\$130,000)
OPERATING TRANSFERS	4910-000	322,933	573,283	980,020	731,760	
		322,933	573,283	980,020	731,760	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	1,206,321	0	157,500	#503 Truck Replacement (\$37,500), #525 Utilities Truck with Crane (\$75,000), #526 Towable Generator (\$45,000)
		0	1,206,321	0	157,500	
TOTAL WATER FUND		1,944,424	3,592,630	2,122,362	2,060,890	

Sewer Operating

Sewer Operating is responsible for providing the City's residents with safe and efficient disposal of waste. Collection is accomplished through a series of trunk lines that empty into one of fourteen lift stations operated by the City. There are approximately 5,744 connections. All costs are paid for with user fees. The major expenditure for this department is the charge paid to Metropolitan Council Environmental Services for sewage treatment.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	314,141	335,258	416,456	428,714
Supplies	44,591	68,913	62,000	90,200
Other Services/Charges	275,508	252,613	302,177	348,113
Contractual Services	1,002,735	1,093,045	1,248,109	1,373,738
Depreciation	550,018	597,713	0	0
Operating Transfers	0	0	225,420	0
Capital Outlay	0	0	35,000	157,500
Total	2,186,993	2,347,542	2,289,162	2,398,265

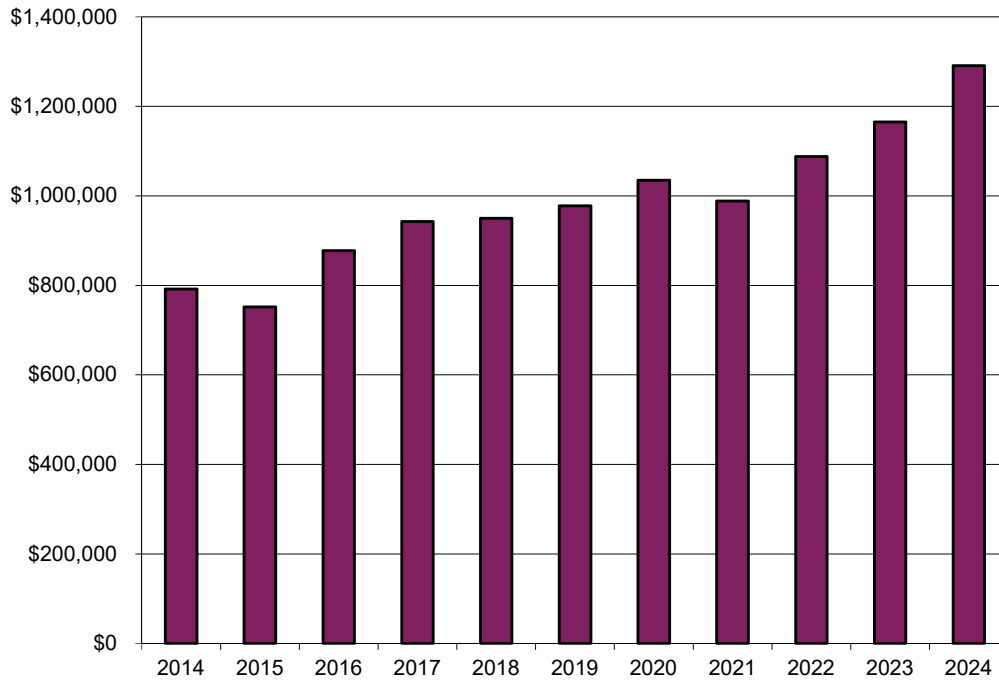
	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Public Services Director	0.15	0.05	0.05	0.05
Community Dev Director	-	0.10	0.10	0.10
Public Services Superintendent	-	0.25	0.25	0.25
Utility Supervisor	0.50	-	-	-
General Maintenance	1.50	2.50	2.50	2.50
Administrative Assistant	0.15	0.20	0.20	0.20
Finance Director	0.08	0.08	0.08	0.08
Accounting Clerk I	0.50	0.50	0.50	0.50
Accounting Clerk II	0.13	0.13	0.13	0.13
Office Specialist	0.25	0.25	0.25	0.25
Total	3.25	4.05	4.05	4.05

**CITY OF LINO LAKES
SEWER OPERATING FUND (602)
2024 ADOPTED BUDGET**

	Account Number	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
Operating Revenue						
Current Assessments	602-000-3110-000	708	0	0	0	
Delinquent Assessments	602-000-3120-000	0	0	0	0	
Penalties & Interest	602-000-3150-000	762	139	0	0	
Sewer Hook-Up Charge	602-000-3249-000	56,597	29,860	33,000	33,000	
Interest on Investments	602-000-3620-000	(52,696)	(398,835)	80,000	80,000	
Change in Fair Value of Investments	602-000-3621-000	0	0	0	0	
Refunds and Reimbursements	602-000-3730-000	15,276	22	0	0	
Sewer Sales	602-000-3856-000	1,793,546	1,892,537	1,827,010	1,979,432	2.5% YoY Increase
Sewer Penalties	602-000-3858-000	25,151	29,741	26,000	30,000	
Sale of Capital Assets	602-000-3910-000	14,506	0	500	0	
Operating Transfers	602-000-3920-000	0	0	0	0	
		1,853,849	1,553,464	1,966,510	2,122,432	
Other Sources						
Use of Reserves		0	0	322,652	275,833	
		0	0	322,652	275,833	
Total Operating Revenue & Other Sources						
		1,853,849	1,553,464	2,289,162	2,398,265	

CITY OF LINO LAKES						
SEWER (602-495)						
Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	223,966	228,338	285,610	298,975	5% Public Services Director
OVERTIME	4102-000	7,266	6,928	7,000	7,000	10% Community Development Director
ON CALL	4105-000	6,222	6,074	5,000	6,000	25% Public Works Superintendent
TEMPORARIES	4106-000	6,290	3,755	9,860	9,880	5 - 50% General Maintenance Workers
WELLNESS PROGRAM	4108-000	0	99	72	72	20% Administrative Assistant
PERA	4121-000	17,128	17,133	22,321	23,398	7.5% Finance Director
FICA/MEDICARE	4122-000	17,206	17,459	23,521	24,622	12.5% Accounting Clerk II
ICMA EMPLOYER	4123-000	0	101	145	0	50% Accounting Clerk I
PENSION EXPENSE	4125-000	(20,087)	15,190	0	0	25% Office Specialist
HEALTH INSURANCE	4131-000	43,199	22,330	35,939	31,506	Temporaries: Seasonal Positions
LIFE & DISABILITY INSURANCE	4133-000	817	578	905	941	
DENTAL INSURANCE	4134-000	1,690	1,544	2,481	2,481	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	10,444	15,729	23,602	23,839	
		314,141	335,258	416,456	428,714	
SUPPLIES						
OFFICE SUPPLIES	4200-000	2,243	1,319	2,500	2,500	Utility Billing Forms, Computer and General Supplies
MAINTENANCE SUPPLIES	4211-000	26,513	54,204	45,000	45,000	Impellers, Screens, UPS, Heaters, Batteries, Manhole Repair Supplies, Check Valves, Gate Valves, Road Repair Materials
FUELS	4212-000	10,000	10,000	12,000	12,000	
SMALL TOOLS	4240-000	5,835	3,390	2,500	30,700	Valve Keys, Locators, Wrenches, Plumbing Tools, 2024 - Lift Station #8 Pumps and Mixer
		44,591	68,913	62,000	90,200	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	166,803	116,948	165,300	185,300	Lift Station Cleaning, Lift Station Repairs/Upgrades, Sewer Line Cleaning/Camera, Sycom, Generator Maintenance/Inspection, Pump Repair/Service, Sewer Line
MUNICIPAL ATTORNEY	4301-000	0	0	0	0	
MUNICIPAL ENGINEER	4304-000	23,541	18,278	25,000	25,000	
AUDITOR	4308-000	0	0	0	10,000	Sewer Fund Portion of Independent Annual Audit
OTHER CONSULTANTS	4310-000	11,602	24,375	16,547	19,286	Metro-INET Services, Programs & Support, Springbrook Financial Software Annual Maintenance - UB Module
TELEPHONE	4321-000	1,122	1,789	1,500	2,000	Cellular Phones, Lift Stations
POSTAGE	4322-000	5,443	5,075	5,000	6,000	Utility Billing Postage
TRAVEL & TUITION	4330-000	1,000	2,701	4,500	4,500	OSHA Compliance Safety Training
PRINTING & PUBLISHING	4340-000	532	0	500	500	
PAYMENT PROCESSING	4345-000	0	11,303	11,000	13,000	
INSURANCE	4360-000	17,627	19,454	22,130	28,634	
AUTO INSURANCE	4363-000	941	951	1,000	953	
UNIFORMS	4370-000	744	751	900	1,140	Clothing Allowance
ELECTRICITY	4381-000	32,548	36,256	32,000	38,000	Power to Run Lift Station Pumps and Controls
UTILITIES (WATER/SEWER)	4382-000	12,069	12,834	15,000	12,000	Blaine, Shoreview, and Centennial Utilities - Utility Connections
HEAT	4383-000	1,536	1,898	1,800	1,800	Natural Gas for On-site Generators
		275,508	252,613	302,177	348,113	
CONTRACTUAL SERVICES						
MCES TREATMENT CHARGES	4405-000	988,488	1,087,739	1,165,549	1,291,178	MCES Sewer Treatment Costs
CONTRACTED SERVICES	4410-000	14,123	5,063	81,560	81,560	Gopher One-Call, Utility Statement Processing, Sanitary Sewer Lining Project (\$75,000)
RENTED EQUIPMENT	4415-000	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	124	243	1,000	1,000	Sewer Operators Licenses, APWA Membership
		1,002,735	1,093,045	1,248,109	1,373,738	
DEPRECIATION						
ASSET DEPRECIATION	4510-000	550,018	597,713	0	0	Annual Depreciation Expense - Sewer Infrastructure & Equip
		550,018	597,713	0	0	
OTHER						
OPERATING TRANSFERS	4910-000	0	0	225,420	0	
		0	0	225,420	0	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	35,000	157,500	#503 Truck Replacement (\$37,500), #525 Utilities Truck with Crane (\$75,000), #526 Towable Generator (\$45,000)
		0	0	35,000	157,500	
TOTAL SEWER FUND		2,186,993	2,347,542	2,289,162	2,398,265	

City of Lino Lakes Metropolitan Council Wastewater Service Charges 2014 - 2024



<u>Year</u>	<u>Amount</u>
2014	\$ 791,580
2015	\$ 751,648
2016	\$ 877,565
2017	\$ 942,972
2018	\$ 949,776
2019	\$ 977,612
2020	\$ 1,035,391
2021	\$ 988,488
2022	\$ 1,087,743
2023	\$ 1,165,549
2024	\$ 1,291,178

Storm Water Operating

Storm Water Operating is responsible for maintaining the City's storm water management systems. City staff spends numerous hours annually inspecting, maintaining, and repairing catch basins, storm sewer pipes, culverts, ponds, and other storm water treatment features. They also clean storm drains, sweep the streets, monitor active construction sites, and coordinate with other public agencies to ensure the system continues to function at a high level. Staff also educates and assists homeowners to help ensure valuable natural resources continue to be protected.

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Expenditures</u>				
Personal Services	0	164,987	195,385	199,361
Supplies	0	15,467	24,000	24,000
Other Services/Charges	0	44,300	45,305	45,150
Contractual Services	0	26,723	227,500	227,500
Depreciation	0	0	0	0
Operating Transfers	0	0	0	0
Capital Outlay	0	0	44,280	53,459
Total	0	251,477	536,470	549,470

	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024
<u>Personnel Schedule</u>				
Public Services Director	-	0.05	0.05	0.05
Community Dev Director	-	0.10	0.10	0.10
Public Services Superintendent	-	0.10	0.10	0.10
Streets Supervisor	-	0.30	0.30	0.30
Environmental Coordinator	-	0.25	0.25	0.25
General Maintenance	-	1.00	1.00	1.00
Total	-	1.80	1.80	1.80

**CITY OF LINO LAKES
STORM WATER OPERATING FUND (603)
2024 ADOPTED BUDGET**

	Account Number	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
Operating Revenue						
Interest on Investments	603-000-3620-000	0	(895)	0	3,000	
Change in Fair Value of Investments	603-000-3621-000	0	0	0	0	
Storm Water Penalties	603-000-3858-000	0	5,342	0	10,000	
Storm Water Fee	603-000-3859-000	0	480,727	536,470	536,470	
		0	485,174	536,470	549,470	
Other Sources						
Use of Reserves		0	0	0	0	
OPERATING TRANSFERS		0	76,620	0	0	
		0	76,620	0	0	
Total Operating Revenue & Other Sources						
		0	561,794	536,470	549,470	

CITY OF LINO LAKES						
STORM WATER (603-496)						
Description	Object Code	Actual 2021	Actual 2022	Adopted 2023	Adopted 2024	Budget Detail
PERSONAL SERVICES						
SALARIES	4101-000	0	124,652	150,293	150,060	5% Public Services Director
OVERTIME	4102-000	0	2,772	0	0	10% Community Development Director
ON CALL	4105-000	0	0	0	0	10% Public Works Superintendent
TEMPORARIES	4106-000	0	0	0	0	30% Streets Supervisor
WELLNESS PROGRAM	4108-000	0	72	72	72	25% Environmental Coordinator
PERA	4121-000	0	7,515	11,272	11,255	1 - 100% General Maintenance Worker
FICA/MEDICARE	4122-000	0	9,582	11,497	11,480	
ICMA EMPLOYER	4123-000	0	101	145	0	
PENSION EXPENSE	4125-000	0	6,663	0	0	
HEALTH INSURANCE	4131-000	0	6,393	7,819	12,789	
LIFE & DISABILITY INSURANCE	4133-000	0	254	466	465	
DENTAL INSURANCE	4134-000	0	387	1,102	1,102	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	
WORKER'S COMPENSATION	4151-000	0	6,596	12,719	12,138	
		0	164,987	195,385	199,361	
SUPPLIES						
OFFICE SUPPLIES	4200-000	0	0	0	0	
MAINTENANCE SUPPLIES	4211-000	0	11,467	17,000	17,000	
FUELS	4212-000	0	4,000	4,000	4,000	
SMALL TOOLS	4240-000	0	0	3,000	3,000	
		0	15,467	24,000	24,000	
OTHER SERVICES AND CHARGES						
PROFESSIONAL SERVICES	4300-000	0	0	5,000	5,000	Public Education, Consultant Services
MUNICIPAL ENGINEER	4304-000	0	32,780	37,000	37,000	Retainer (\$13,734), Project Development (\$23,266)
OTHER CONSULTANTS	4310-000	0	8,551	0	0	
TELEPHONE	4321-000	0	17	350	20	Allocated Cell Phone Stipend
POSTAGE	4322-000	0	764	955	955	Annual Utility Billing Postage
TRAVEL & TUITION	4330-000	0	1,712	1,700	1,700	
PRINTING & PUBLISHING	4340-000	0	0	0	0	
PAYMENT PROCESSING	4345-000	0	0	0	0	
INSURANCE	4360-000	0	14	40	95	Mobile Property Insurance
AUTO INSURANCE	4363-000	0	0	260	0	
UNIFORMS	4370-000	0	114	0	380	Uniform Allowance
ELECTRICITY	4381-000	0	0	0	0	
UTILITIES (WATER/SEWER)	4382-000	0	348	0	0	
HEAT	4383-000	0	0	0	0	
		0	44,300	45,305	45,150	
CONTRACTUAL SERVICES						
CONTRACTED SERVICES	4410-000	0	26,383	227,000	227,000	Sweeping/Repairs, SWMP (Ditch, Pipe, Pond) Cleaning, Annual Utility Statement Processing (\$300)
RENTED EQUIPMENT	4415-000	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	0	340	500	500	
		0	26,723	227,500	227,500	
DEPRECIATION						
ASSET DEPRECIATION	4510-000	0	0	0	0	
		0	0	0	0	
OTHER						
OPERATING TRANSFERS	4910-000	0	0	0	0	
		0	0	0	0	
CAPITAL OUTLAY						
EQUIPMENT	5000-000	0	0	44,280	53,459	Capital Equipment Reserve
		0	0	44,280	53,459	
TOTAL STORM WATER FUND		0	251,477	536,470	549,470	